

Round 5: Application Form

Step One: Fill out this Application Form in its entirety.

Step Two: Fill out the online submission form and submit your application materials. All supplemental application materials should be combined into one file for submission.

LGIF: Applicant Profile

Lead Agency	
Project Name	
Type of Request	
Request Amount	
JobsOhio Region	
Number of Collaborative Partners (including lead agency)	
Project Approach	
Project Type	



**Development
Services Agency**

Website: http://development.ohio.gov/cs/cs_localgovfund.htm

E-mail: LGIF@development.ohio.gov

Phone: 614 | 995 2292

Lead Applicant		Round 5	
Project Name		Type of Request	

Instructions	
<ul style="list-style-type: none"> • Make sure to answer each question appropriately in the space provided, not exceeding the space allowed by the answer box. • Examples of completed applications are available on the LGIF website, found here: http://development.ohio.gov/cs/cs_localgovfund.htm 	

Lead Agency	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:
In what county is the lead agency located?	
Ohio House District:	
Ohio Senate District:	

Project Contact	
Please provide information about the individual who should be contacted regarding this application.	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:
Email Address:	
Phone Number:	

Fiscal Agency:	
Please provide information for the entity and individual serving as the fiscal agent for the project.	
Mailing Address:	Fiscal Agency:
	Fiscal Officer:
	Title:
	Street Address:
	City:
Zip:	

Population	
Does the applicant (or collaborative partner) represent a city, township, or village with a population of less than 20,000 residents?	Yes
	No
	List Entity
Does the applicant (or collaborative partner) represent a county with a population of less than 235,000 residents?	Yes
	No
	List Entity

Single Applicant	
Is your organization applying as a single entity?	Yes
	No

Section 1

Contacts

Lead Applicant		Round 5	
Project Name		Type of Request	

Collaborative Partners		
Does the proposal include collaborative partners?	Yes	No
Applicants applying with collaborative partners are required to show proof of the partnership with a signed partnership agreement and a resolution of support from each of the partner's governing entities. If the collaborative partner does not have a governing entity, a letter of support from the partnering organization is sufficient. These documents must be received by the end of the cure period in order for each entity to count as a collaborative partner for the purposes of this application.		

Nature of the Partnership	
As agreed upon in the signed partnership agreement, please identify the nature of the partnership with an explanation of how the lead agency and collaborative partners will work together on the proposed project.	
<div></div>	

Section 2

Collaborative Partners

Lead Applicant		Round 5	
Project Name		Type of Request	

List of Partners	
Please use the following space to list each collaborative partner who is participating in the project and is providing BOTH a resolution of support for the Local Government Innovation Fund application and has signed the partnership agreement.	

Collaborative Partner # 1	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 2	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 3	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 4	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 5	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 6	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Section 2
Collaborative Partners

Lead Applicant		Round 5	
Project Name		Type of Request	

Collaborative Partner # 7	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 8	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 9	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 10	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 11	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 12	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 13	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Section 2
Collaborative Partners

Lead Applicant		Round 5	
Project Name		Type of Request	

Project Information	
<p>Provide a general description of the project, including a description of the final work product derived from the grant study or loan implementation project. This information may be used for council briefings, program and marketing materials.</p>	
<div></div>	

Lead Applicant		Round 5	
Project Name		Type of Request	

Project Information		
Has this project been submitted for consideration in previous LGIF Rounds?	Yes	No
If yes, in which Round(s)?		
What was the project name?		
What entity was the lead applicant?		

Past Success		
Provide a summary of past efforts to implement a project to improve efficiency, implement shared services, coproduction, or a merger (5 points).		
Applicant demonstrates Past Success	Yes	No

Section 3

Project Information

Scalable		
Provide a summary of how the applicant's proposal can be scaled for the inclusion of other entities (5 points).		
Applicant demonstrates a Scalable project	Yes	No

Lead Applicant		Round 5	
Project Name		Type of Request	

Replicable		
Provide a summary of how the applicant's proposal can be replicated by other entities. A replicable project should include a component that another entity could use as a tool to implement a similar project (5 points).		
Applicant demonstrates a Replicable project	Yes	No

Section 3

Project Information

Probability of Success		
Provide a summary of the likelihood of the grant study recommendations being implemented. Applicants requesting an implementation loan should provide a summary of the probability of savings from the loan request (5 points).		
Applicant demonstrates Probability of Success	Yes	No

Lead Applicant		Round 5	
Project Name		Type of Request	

Performance Audit/Cost Benchmarking		
<p>If the project is the result of recommendations from a prior performance audit provided by the Auditor of State under Chapter 117 of the Ohio Revised Code, or is informed by a previous cost benchmarking study, please attach a copy with the supporting documents. In the section below, provide a summary of the performance audit findings or cost benchmarking study results (5 points).</p>		
Prior Performance Audit or Cost Benchmarking	Yes	No

Section 3

Project Information

Economic Impact		
<p>Provide a summary of how the proposal will promote a business environment through a private sector partner (5 points) and/or provide for community attraction (3 points).</p>		
Applicant demonstrates Economic Impact	Yes	No

Lead Applicant		Round 5	
Project Name		Type of Request	

Response to Economic Demand		
Provide a summary of how the project responds to substantial changes in economic demand for local or regional government services. The narrative should include a description of the current and future expected service level needs (5 points).		
Applicant demonstrates Response to Economic Demand	Yes	No

Budget Information

General Instructions

- Both the Project Budget and Program Budgets are required to be filled out in this form.
- Consolidate budget information to fit in the form. Additional budget detail may be provided in the budget narrative or in an attachment

Project Budget:

- The Project Budget should detail expenses related to the grant or loan project.
- The Project Budget justification must be explained in the Project Budget Narrative section of the application. This section is also used to explain the reasoning behind any items on the budget that are not self explanatory, and provide additional detail about project expenses.
- The Project Budget should be for the period that covers the entire project. The look-back period for in-kind contributions is two years. These contributions are considered a part of the total project costs.
- For the Project Budget, indicate which entity and revenue source will be used to fund each expense. This information will be used to help determine eligible project expenses.
- Total Sources must equal Total Uses. Include staff time and other in-kind matches in the Total Uses section of the budget.

Program Budget

- Use the Program Budget to outline the costs associated with the implementation of the program in your community.
- Six (6) years of Program Budgets should be provided. The standard submission should include three years previous budgets (actual), and three years of projections including implementation of the proposed project. A second set of three years of projections (one set including implementation of this program, and one set where no shared services occurred) may be provided in lieu of three years previous if this does not apply to the proposed project.
- Please use the Program Budget Narrative section to explain changes in expenses and revenues, and to defend the budget projections. If the budget requires the combining of costs on the budget template, please explain this in the narrative.

Return on Investment:

- A Return on Investment calculation is required, and should reference cost savings, cost avoidance and/or increased revenues indicated in Program Budget sections of the application. Use the space designated for narrative to justify this calculation, using references when appropriate.

For Loan Applications only:

- Using the space provided, outline a loan repayment structure.
- Attach three years prior financial documents related to the financial health of the lead applicant (balance sheet, income statement and a statement of cash flows).

Lead Applicant		Round 5	
Project Name		Type of Request	

Project Budget

Use this space to outline all sources of funds and the uses of those funds. Both sections should include all funds related to the project, including in-kind match contributions. Use the project budget narrative on the next page to justify the project budget, and indicate the line items for which the grant will be used.

Sources of Funds

LGIF Request:

Cash Match (List Sources Below):

Source:

Source:

Source:

Source:

In-Kind Match (List Sources Below):

Source:

Source:

Source:

Total Match:

Total Sources:

Uses of Funds

	Amount	Revenue Source
Consultant Fees:	<input type="text"/>	<input type="text"/>
Legal Fees:	<input type="text"/>	<input type="text"/>
Other: <input type="text"/>	<input type="text"/>	<input type="text"/>
Other: <input type="text"/>	<input type="text"/>	<input type="text"/>
Other: <input type="text"/>	<input type="text"/>	<input type="text"/>
Other: <input type="text"/>	<input type="text"/>	<input type="text"/>
Other: <input type="text"/>	<input type="text"/>	<input type="text"/>
Other: <input type="text"/>	<input type="text"/>	<input type="text"/>
Other: <input type="text"/>	<input type="text"/>	<input type="text"/>

Total Uses:

Local Match Percentage:

* Please note that this match percentage will be included in your grant/loan agreement and cannot be changed after awards are made.

Local Match Percentage = (Match Amount/Project Cost) * 100 (10% match required)

10-39.99% (1 point)

40-69.99% (3 points)

70% or greater (5 points)

Lead Applicant		Round 5	
Project Name		Type of Request	

Project Budget Narrative: Use this space to justify any expenses that are not self-explanatory.

Lead Applicant		Round 5	
Project Name		Type of Request	

Program Budget			
Actual____ Projected____	FY _____	FY _____	FY _____
Expenses	Total Program Expenses	Total Program Expenses	Total Program Expenses
Salary and Benefits			
Contract Services			
Occupancy (rent, utilities, maintenance)			
Training & Professional Development			
Insurance			
Travel			
Capital & Equipment Expenses			
Supplies, Printing, Copying & Postage			
Evaluation			
Marketing			
Conferences, meetings, etc.			
Administration			
*Other - _____			
*Other - _____			
*Other - _____			
TOTAL EXPENSES _____			
Revenues	Revenues	Revenues	Revenues
Contributions, Gifts, Grants, & Earned Revenue			
<i>Local Government:</i> _____			
<i>Local Government:</i> _____			
<i>Local Government:</i> _____			
<i>State Government</i>			
<i>Federal Government</i>			
*Other - _____			
*Other - _____			
*Other - _____			
<i>Membership Income</i>			
<i>Program Service Fees</i>			
<i>Investment Income</i>			
TOTAL REVENUES _____			

Lead Applicant		Round 5
Project Name		Type of Request

Program Budget

Use this space to justify your program budget and/or explain any assumptions used for the budget projections. These projections should be based on research, case studies, or industry standards and include a thoughtful justification.

Section 4: Financial Information Scoring

(5 points) Applicant provided complete and accurate budget information and narrative justification for a total of six fiscal years.

(3 points) Applicant provided complete and accurate budget information and for at least three fiscal years.

(1 point) Applicant provided complete and accurate budget information for less than three fiscal years.

Lead Applicant		Round 5	
Project Name		Type of Request	

Return On Investment

Return on Investment is a performance measure used to evaluate the efficiency of an investment. To derive the expected return on investment, divide the net gains of the project by the net costs. For these calculations, please use the implementation gains and costs, NOT the project costs (the cost of the feasibility, planning, or management study)--unless the results of this study will lead to direct savings without additional implementation costs. The gains from this project should be derived from the prior and future program budgets provided, and should be justified in the return on investment narrative.

Return on Investment Formulas:

Consider the following questions when determining the appropriate ROI formula for your project. Check the box of the formula that you are using to determine your ROI. These numbers should refer to savings/revenues illustrated in projected budgets.

Do you expect cost savings from efficiency from your project?

Use this formula:
$$\frac{\text{Total \$ Saved}}{\text{Total Program Costs}} * 100 = \text{ROI}$$

Do you expect cost avoidance from the implementation of your project/program?

Use this formula:
$$\frac{\text{Total Cost Avoided}}{\text{Total Program Costs}} * 100 = \text{ROI}$$

Do you expect increased revenues as a result of your project/program?

Use this formula:
$$\frac{\text{Total New Revenue}}{\text{Total Program Costs}} * 100 = \text{ROI}$$

Do you expect some combination of savings, cost avoidance, or increased revenue as a result of your project/program? (Total Gains combines \$ Saved, Costs Avoided, and New Revenue)

Use this formula:
$$\frac{\text{Total Gains}}{\text{Total Program Costs}} * 100 = \text{ROI}$$

Expected Return on Investment = _____ * 100 =

Expected Return on Investment is:

Less than 25% (10 points)

25%-75% (20 points)

Greater than 25% (30 points)

Questions about how to calculate ROI? Please contact the Office of Redevelopment at 614-995-2292 or lgif@development.ohio.gov

Section 4

Financial Information

Lead Applicant		Round 5	
Project Name		Type of Request	

Return on Investment Justification Narrative: In the space below, describe the nature of the expected return on investment, providing justification for the numbers presented in the ROI calculation. This calculation should be based on the savings, cost avoidance, or increased revenues shown in the program budgets on the preceeding pages. Use references when appropriate to justify assumptions used for cost projections.

Lead Applicant		Round 5	
Project Name		Type of Request	

Loan Repayment Structure	
<p>Please outline your preferred loan repayment structure. At a minimum, please include the following: the entities responsible for repayment of the loan, all parties responsible for providing match amounts and an alternative funding source (in lieu of collateral). Applicants will have two years to complete their project upon execution of the loan agreement, and the repayment period will begin upon the final disbursement of the loan funds. A description of expected savings over the term of the loan may be used as a repayment source.</p>	
<div></div>	
<p>Applicant demonstrates a viable repayment source to support loan award. Secondary source can be in the form of a debt reserve, bank participation, a guarantee from a local entity, or other collateral (i.e. emergency, rainy day, or contingency fund, etc).</p>	
<p>Applicant clearly demonstrates a secondary repayment source (5 points)</p>	<p>Applicant does not have a secondary repayment source (0 points)</p>

Lead Applicant		Round 5	
Project Name		Type of Request	

Scoring Overview				
Section 1: Collaborative Measures				
Collaborative Measures	Description	Max Points		Applicant Self Score
Population	Applicant's population (or the population of the area(s) served) falls within one of the listed categories as determined by the U.S. Census Bureau. Population scoring will be determined by the smallest population listed in the application. Applications from (or collaborating with) small communities are preferred.	5		
Participating Entities	Applicant has executed partnership agreements outlining all collaborative partners and participation agreements and has resolutions of support. (Note: Sole applicants only need to provide a resolution of support from its governing entity.	5		
Section 2: Success Measures				
Past Success	Applicant has successfully implemented, or is following project guidance from a shared services model, for an efficiency, shared service, coproduction or merger project in the past.	5		
Scalable	Applicant's proposal can be scaled for the inclusion of other entities.	5		
Replicable	Applicant's proposal can be replicated by other local governments.	5		
Probability of Success	Applicant provides a documented need for the project and clearly outlines the likelihood of the need being met.	5		
Section 3: Significance Measures				
Performance Audit Implementation/Cost Benchmarking	The project implements a single recommendation from a performance audit provided by the Auditor of State under Chapter 117 of the Ohio Revised Code or is informed by cost benchmarking.	5		
Economic Impact	Applicant demonstrates the project will promote a business environment (i.e., demonstrates a business relationship resulting from the project) and will provide for community attraction (i.e., cost avoidance with respect to taxes).	5		
Response to Economic Demand	The project responds to current substantial changes in economic demand for local or regional government services.	5		
Section 4: Financial Measures				
Financial Information	Applicant includes financial information (i.e., service related operating budgets) for the most recent three years and the three year period following the project. The financial information must be directly related to the scope of the project and will be used as the cost basis for determining any savings resulting from the project.	5		
Local Match	Percentage of local matching funds being contributed to the project. This may include in-kind contributions.	5		
Expected Return	Applicant demonstrates as a percentage of savings (i.e., actual savings, increased revenue, or cost avoidance) an expected return. The return must be derived from the applicant's cost basis.	30		
Repayment Structure (Loan Only)	Applicant demonstrates a viable repayment source to support loan award. Secondary source can be in the form of a debt reserve, bank participation, a guarantee from a local entity, or other collateral (i.e., emergency fund, rainy day fund, contingency fund, etc.).	5		
Total Points				

LGIF 2013 Program Budget data

Partner: City of Dublin

Expenses	FY10		FY11		FY12		FY13		FY14		FY15	
	Amount	Actual	Amount	Actual	Amount	Actual	Amount	Estimated	Amount	Estimated	Amount	Estimated
Salary and benefits	\$ 843,015.00		\$ 858,442.00		\$ 861,034.00		\$ 886,865.00		\$ 913,471.00		\$ 940,875.00	
Contract Services	\$ 203,290.00		\$ 204,254.00		\$ 315,000.00		\$ 330,750.00		\$ 330,750.00		\$ 330,750.00	
Occupancy (rent, utilities, maintenance)	\$ -		\$ -		\$ 17,757.00		\$ 71,028.00		\$ 72,000.00		\$ 72,000.00	
Training and Professional Development	\$ 20,450.00		\$ 22,900.00		\$ 25,000.00		\$ 27,000.00		\$ 27,000.00		\$ 27,000.00	
Insurance	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
Capital and Equipment Expenses	\$ 832,428.00		\$ 835,086.00		\$ 1,253,615.00		\$ 1,328,900.00		\$ 1,272,500.00		\$ 1,180,000.00	
Supplies, Printing Copying and Postage	\$ 75,270.00		\$ 74,844.00		\$ 76,200.00		\$ 77,500.00		\$ 77,500.00		\$ 77,500.00	
Conferences, meetings, etc.	\$ 20,450.00		\$ 22,900.00		\$ 25,600.00		\$ 26,957.00		\$ 28,000.00		\$ 28,000.00	
Administration	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
*Other	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
*Other	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
*Other	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
Total Expenses	\$ 1,994,903.00		\$ 2,018,426.00		\$ 2,574,206.00		\$ 2,749,000.00		\$ 2,721,221.00		\$ 2,656,125.00	

Contributions, Gifts, Grants and Earned Revenue	FY10		FY11		FY12		FY13		FY14		FY15	
	Revenues	Actual	Revenues	Actual	Revenues	Actual	Revenues	Estimated	Revenues	Estimated	Revenues	Estimated
Local Government:	\$ 1,994,903.00		\$ 2,018,426.00		\$ 2,574,206.00		\$ 2,749,000.00		\$ 2,721,221.00		\$ 2,656,125.00	
Local Government:												
Local Government:												
State Government												
Federal Government												
*Other -												
*Other -												
*Other -												
Membership Income												
Program Service Fees												
Investment Income												
Total Revenues	\$ 1,994,903.00		\$ 2,018,426.00		\$ 2,574,206.00		\$ 2,749,000.00		\$ 2,721,221.00		\$ 2,656,125.00	

Partner: City of Grandview Heights

Expenses	FY10		FY11		FY12		FY13		FY14		FY15	
	Amount	Actual	Amount	Actual	Amount	Actual	Amount	Estimated	Amount	Estimated	Amount	Estimated
Salary and benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contract Services	\$ 64,629.00	\$ 64,629.00	\$ 52,178.00	\$ 52,178.00	\$ 44,269.00	\$ 44,269.00	\$ 48,895.00	\$ 48,895.00	\$ 51,495.00	\$ 51,495.00	\$ 51,495.00	\$ 51,495.00
Occupancy (rent, utilities, maintenance)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Training and Professional Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital and Equipment Expenses	\$ 13,480.00	\$ 13,480.00	\$ 49,045.00	\$ 49,045.00	\$ 22,227.00	\$ 22,227.00	\$ 52,997.00	\$ 52,997.00	\$ -	\$ -	\$ 16,000.00	\$ 16,000.00
Supplies, Printing Copying and Postage	\$ 11,585.00	\$ 11,585.00	\$ 11,140.00	\$ 11,140.00	\$ 37,770.00	\$ 37,770.00	\$ 32,600.00	\$ 32,600.00	\$ 32,600.00	\$ 32,600.00	\$ 32,600.00	\$ 32,600.00
Conferences, meetings, etc.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Administration	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
*Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
*Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
*Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenses	\$ 89,694.00	\$ 89,694.00	\$ 112,363.00	\$ 112,363.00	\$ 104,266.00	\$ 104,266.00	\$ 134,492.00	\$ 134,492.00	\$ 84,095.00	\$ 84,095.00	\$ 100,095.00	\$ 100,095.00

Contributions, Gifts, Grants and Earned Revenue	FY10		FY11		FY12		FY13		FY14		FY15	
	Revenues	Actual	Revenues	Actual	Revenues	Actual	Revenues	Estimated	Revenues	Estimated	Revenues	Estimated
Local Government:	\$ 89,694.00	\$ 89,694.00	\$ 112,363.00	\$ 112,363.00	\$ 104,266.00	\$ 104,266.00	\$ 134,492.00	\$ 134,492.00	\$ 84,095.00	\$ 84,095.00	\$ 100,095.00	\$ 100,095.00
Local Government:												
Local Government:												
State Government												
Federal Government												
*Other -												
*Other -												
*Other -												
Membership Income												
Program Service Fees												
Investment Income												
Total Revenues	\$ 89,694.00	\$ 89,694.00	\$ 112,363.00	\$ 112,363.00	\$ 104,266.00	\$ 104,266.00	\$ 134,492.00	\$ 134,492.00	\$ 84,095.00	\$ 84,095.00	\$ 100,095.00	\$ 100,095.00

Partner: City of Upper Arlington

Expenses	FY10		FY11		FY12		FY13		FY14		FY15	
	Amount	Actual	Amount	Actual	Amount	Actual	Amount	Estimated	Amount	Estimated	Amount	Estimated
Salary and benefits	\$ 387,566.00		\$ 320,264.00		\$ 401,134.00		\$ 356,650.00		\$ 358,159.00		\$ 366,218.00	
Contract Services	\$ 5,533.00		\$ 26,015.00		\$ 52,000.00		\$ 20,000.00		\$ 20,000.00		\$ 20,000.00	
Occupancy (rent, utilities, maintenance)	\$ 217,112.00		\$ 312,112.00		\$ 334,789.00		\$ 373,175.00		\$ 350,300.00		\$ 358,182.00	
Training and Professional Development	\$ 7,230.00		\$ 10,648.00		\$ 22,000.00		\$ 22,000.00		\$ 22,000.00		\$ 22,000.00	
Insurance	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
Capital and Equipment Expenses	\$ 191,500.00		\$ 95,991.00		\$ 122,500.00		\$ 131,537.00		\$ 131,537.00		\$ 122,500.00	
Supplies, Printing Copying and Postage	\$ 89,041.00		\$ 86,318.00		\$ 60,000.00		\$ 70,000.00		\$ 70,000.00		\$ 71,575.00	
Conferences, meetings, etc.	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
Administration	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
*Other	\$ -		\$ -		\$ -		\$ 1,000.00		\$ 1,000.00		\$ 1,023.00	
*Other	\$ -		\$ -		\$ -		\$ 1,000.00		\$ 1,000.00		\$ 1,023.00	
*Other	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
Total Expenses	\$ 897,982.00		\$ 851,348.00		\$ 992,423.00		\$ 975,362.00		\$ 953,996.00		\$ 962,521.00	

Contributions, Gifts, Grants and Earned Revenue	FY10		FY11		FY12		FY13		FY14		FY15	
	Revenues	Actual	Revenues	Actual	Revenues	Actual	Revenues	Estimated	Revenues	Estimated	Revenues	Estimated
Local Government:	\$ 771,838.00		\$ 708,270.00		\$ 866,279.00		\$ 818,819.00		\$ 817,822.00		\$ 821,392.00	
Local Government:												
Local Government:												
State Government												
Federal Government												
*Other - Cellular Tower Rental fees	\$ 126,144.00		\$ 143,078.00		\$ 126,144.00		\$ 94,694.00		\$ 109,900.00		\$ 109,900.00	
*Other - Misc. Revenues												
*Other -												
Membership Income												
Program Service Fees												
Investment Income												
Total Revenues	\$ 897,982.00		\$ 851,348.00		\$ 992,423.00		\$ 913,513.00		\$ 927,722.00		\$ 931,292.00	

LGIF 2013 Program Budget data

Partner: City of Westerville

Expenses	FY10		FY11		FY12		FY13		FY14		FY15	
	Amount	Actual	Amount	Actual	Amount	Actual	Amount	Estimated	Amount	Estimated	Amount	Estimated
Salary and benefits	\$ 1,087,047.00		\$ 1,141,208.00		\$ 1,098,233.00		\$ 1,143,275.00		\$ 1,190,120.00		\$ 1,246,680.00	
Contract Services	\$ 92,405.00		\$ 114,585.00		\$ 104,200.00		\$ 119,220.00		\$ 119,420.00		\$ 121,420.00	
Occupancy (rent, utilities, maintenance)	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
Training and Professional Development	\$ 45,500.00		\$ 35,500.00		\$ 54,500.00		\$ 50,500.00		\$ 55,000.00		\$ 55,000.00	
Insurance	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
Capital and Equipment Expenses	\$ 492,359.00		\$ 580,270.00		\$ 693,602.00		\$ 494,707.00		\$ 562,470.00		\$ 699,885.00	
Supplies, Printing Copying and Postage	\$ 84,450.00		\$ 84,835.00		\$ 92,205.00		\$ 92,228.00		\$ 94,843.00		\$ 102,893.00	
Conferences, meetings, etc.	\$ 11,600.00		\$ 14,100.00		\$ 16,600.00		\$ 16,600.00		\$ 16,600.00		\$ 16,600.00	
Administration	\$ 97,290.00		\$ 140,590.00		\$ 218,115.00		\$ 225,685.00		\$ 196,745.00		\$ 217,295.00	
*Other MISC. Projects	\$ 25,000.00		\$ 90,000.00		\$ 45,000.00		\$ 125,000.00		\$ -		\$ -	
*Other GIS Improvements	\$ -		\$ -		\$ 20,000.00		\$ 20,000.00		\$ 20,000.00		\$ 20,000.00	
*Other	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
Total Expenses	\$ 1,935,651.00		\$ 2,201,088.00		\$ 2,342,455.00		\$ 2,287,215.00		\$ 2,255,198.00		\$ 2,479,773.00	
Contributions, Gifts, Grants and Earned Revenue												
Local Government:	\$ 1,935,651.00		\$ 2,201,088.00		\$ 2,342,455.00		\$ 2,287,215.00		\$ 2,255,198.00		\$ 2,479,773.00	
Local Government:												
Local Government:												
State Government												
Federal Government												
*Other -												
*Other -												
*Other -												
Membership Income												
Program Service Fees												
Investment Income												
Total Revenues	\$ 1,935,651.00		\$ 2,201,088.00		\$ 2,342,455.00		\$ 2,287,215.00		\$ 2,255,198.00		\$ 2,479,773.00	

Partner: Prairie Township

Contributions, Gifts, Grants and Earned Revenue		FY10		FY11		FY12		FY13		FY14		FY15	
		Revenues	Actual	Revenues	Actual	Revenues	Actual	Revenues	Estimated	Revenues	Estimated	Revenues	Estimated
Local Government:		\$	26,692.40	\$	15,409.00	\$	15,794.00	\$	16,200.00	\$	16,200.00	\$	16,200.00
Local Government:													
Local Government:													
	State Government												
	Federal Government												
*Other -													
*Other -													
*Other -													
	Membership Income												
	Program Service Fees												
	Investment Income												
	Total Revenues	\$	26,692.40	\$	15,409.00	\$	15,794.00	\$	16,200.00	\$	16,200.00	\$	16,200.00

LGIF 2013 Program Budget data

Partner: Metro Parks

Expenses	FY10		FY11		FY12		FY13		FY14		FY15	
	Amount	Actual	Amount	Actual	Amount	Actual	Amount	Estimated	Amount	Estimated	Amount	Estimated
Salary and benefits	\$ 151,118.00		\$ 156,823.00		\$ 159,537.00		\$ 162,500.00		\$ -		\$ -	
Contract Services	\$ 42,189.00		\$ 59,694.00		\$ 56,328.00		\$ 47,000.00		\$ -		\$ -	
Occupancy (rent, utilities, maintenance)	\$ 4,262.00		\$ 5,173.00		\$ 5,262.00		\$ 3,600.00		\$ -		\$ -	
Training and Professional Development	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
Insurance	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
Capital and Equipment Expenses	\$ 32,202.00		\$ 28,704.00		\$ 34,574.00		\$ 34,000.00		\$ 34,000.00		\$ 34,000.00	
Supplies, Printing Copying and Postage	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
Conferences, meetings, etc.	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
Administration	\$ -		\$ 84.00		\$ 42.00		\$ 500.00		\$ 500.00		\$ 500.00	
*Other computer software	\$ 1,265.00		\$ 6,910.00		\$ 4,246.00		\$ 33,700.00		\$ 33,700.00		\$ 33,700.00	
*Other	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
*Other	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
Total Expenses	\$ 231,036.00		\$ 257,388.00		\$ 259,989.00		\$ 281,300.00		\$ 68,200.00		\$ 68,200.00	

Contributions, Gifts, Grants and Earned Revenue	FY10		FY11		FY12		FY13		FY14		FY15	
	Revenues	Actual	Revenues	Actual	Revenues	Estimated	Revenues	Estimated	Revenues	Estimated	Revenues	Estimated
Local Government:	\$ 231,036.00		\$ 257,388.00		\$ 259,989.00		\$ 281,300.00		\$ 68,200.00		\$ 68,200.00	
Local Government:	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
Local Government:	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
State Government	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
Federal Government	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
*Other -	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
*Other -	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
*Other -	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
Membership Income	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
Program Service Fees	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
Investment Income	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
Total Revenues	\$ 231,036.00		\$ 257,388.00		\$ 259,989.00		\$ 281,300.00		\$ 68,200.00		\$ 68,200.00	

LGIF 2013 Program Budget data

Partner: MORPC

<u>Expenses</u>		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Estimated</u>	<u>Estimated</u>	<u>Estimated</u>
Salary and benefits		\$ 256,170.00	\$ 256,806.00	\$ 153,832.00	\$ 170,438.00	\$ 175,709.00	\$ 181,144.00
Contract Services		\$ 27,877.00	\$ 25,304.00	\$ 25,207.00	\$ 12,400.00	\$ 12,400.00	\$ 12,400.00
Occupancy (rent, utilities, maintenance)		\$ 30,700.00	\$ 44,059.00	\$ 42,020.00	\$ 29,500.00	\$ 29,500.00	\$ 29,500.00
Training and Professional Development		\$ -	\$ -	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
Insurance		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital and Equipment Expenses		\$ 32,000.00	\$ 25,300.00	\$ 18,700.00	\$ 23,000.00	\$ 24,000.00	\$ 26,000.00
Supplies, Printing Copying and Postage		\$ 39,223.00	\$ 45,732.00	\$ 39,374.00	\$ 29,000.00	\$ 30,000.00	\$ 30,675.00
Conferences, meetings,etc.		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Administration		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
*Other computer software		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
*Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
*Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenses		\$ 385,970.00	\$ 397,201.00	\$ 289,133.00	\$ 274,338.00	\$ 281,609.00	\$ 289,719.00

Contributions, Gifts, Grants and Earned Revenue	FY10		FY11		FY12		FY13		FY14		FY15	
	Revenues	Actual	Revenues	Actual	Revenues	Estimated	Revenues	Estimated	Revenues	Estimated	Revenues	Estimated
Local Government:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Government:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Government:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
State Government	\$ 55,146.00	\$ 63,315.00	\$ 49,540.00	\$ 63,315.00	\$ 47,500.00	\$ 49,540.00	\$ 47,500.00	\$ 47,500.00	\$ 47,800.00	\$ 47,800.00	\$ 47,900.00	\$ 47,900.00
Federal Government	\$ 8,340.00	\$ 9,180.00	\$ 14,700.00	\$ 9,180.00	\$ 15,200.00	\$ 14,700.00	\$ 15,200.00	\$ 15,200.00	\$ 15,600.00	\$ 15,600.00	\$ 16,120.00	\$ 16,120.00
*Other -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
*Other -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
*Other - RESPEC	\$ 18,000.00	\$ 25,000.00	\$ -	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Membership Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Service Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Investment Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ 81,486.00	\$ 97,495.00	\$ 64,240.00	\$ 97,495.00	\$ 62,700.00	\$ 64,240.00	\$ 62,700.00	\$ 62,700.00	\$ 63,400.00	\$ 63,400.00	\$ 64,020.00	\$ 64,020.00

Partner: ESC of Central Ohio

Expenses	FY10		FY11		FY12		FY13		FY14		FY15	
	Amount	Actual	Amount	Actual	Amount	Actual	Amount	Estimated	Amount	Estimated	Amount	Estimated
Salary and benefits	\$ 342,399.67		\$ 383,224.58		\$ 382,839.91		\$ 344,023.00		\$ -		\$ -	
Contract Services	\$ 78,620.51		\$ 59,688.09		\$ 72,490.56		\$ 99,359.62		\$ -		\$ -	
Occupancy (rent, utilities, maintenance)	\$ 35,900.50		\$ 30,388.72		\$ 31,619.50		\$ 32,800.00		\$ -		\$ -	
Training and Professional Development	\$ 2,137.50		\$ 2,892.12		\$ 4,527.00		\$ 3,490.00		\$ -		\$ -	
Insurance	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
Capital and Equipment Expenses	\$ 134,605.61		\$ 131,342.72		\$ 136,031.61		\$ 126,085.35		\$ -		\$ -	
Supplies, Printing Copying and Postage	\$ 103,797.84		\$ 9,086.43		\$ 4,165.34		\$ 6,625.00		\$ -		\$ -	
Conferences, meetings, etc.	\$ 5,153.87		\$ 3,664.86		\$ 3,173.14		\$ 11,550.00		\$ -		\$ -	
Administration	\$ 131,886.34		\$ 149,613.05		\$ 155,794.29		\$ 154,220.00		\$ -		\$ -	
*Other software	\$ 42,037.73		\$ 55,858.37		\$ 47,656.40		\$ 75,777.85		\$ -		\$ -	
*Other	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
*Other	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
Total Expenses	\$ 876,539.57		\$ 825,758.94		\$ 838,297.75		\$ 853,930.82		\$ -		\$ -	

Contributions, Gifts, Grants and Earned Revenue	FY10		FY11		FY12		FY13		FY14		FY15	
	Revenues	Actual	Revenues	Actual	Revenues	Actual	Revenues	Estimated	Revenues	Estimated	Revenues	Estimated
Local Government:												
Local Government:												
Local Government:												
State Government	\$ 285,751.90		\$ 269,197.41		\$ 273,285.07		\$ 278,381.45					
Federal Government												
*Other -												
*Other -												
*Other -												
Membership Income												
Program Service Fees	\$ 590,787.67		\$ 556,561.53		\$ 565,012.68		\$ 575,549.37		\$ -		\$ -	
Investment Income												
Total Revenues	\$ 876,539.57		\$ 825,758.94		\$ 838,297.75		\$ 853,930.82		\$ -		\$ -	

Partner: Metropolitan Educational Council - ITC

Expenses	FY10		FY11		FY12		FY13		FY14		FY15	
	Amount	Actual	Amount	Actual	Amount	Actual	Amount	Estimated	Amount	Estimated	Amount	Estimated
Salary and benefits	\$ 436,959.21		\$ 498,858.50		\$ 346,575.91		\$ 393,100.38		\$ 422,075.56		\$ 442,066.97	
Contract Services	\$ 1,442,470.56		\$ 1,295,189.77		\$ 1,600,614.46		\$ 1,761,484.04		\$ 1,840,368.52		\$ 1,921,097.22	
Occupancy (rent, utilities, maintenance)	\$ 531,612.20		\$ 69,969.69		\$ 79,055.96		\$ 83,008.80		\$ 87,159.20		\$ 91,517.16	
Training and Professional Development	\$ 1,350.00		\$ 2,062.40		\$ 1,910.90		\$ 6,000.00		\$ 6,300.00		\$ 6,615.00	
Insurance	\$ 9,088.00		\$ 8,328.50		\$ 10,419.75		\$ 10,940.74		\$ 11,487.77		\$ 12,062.17	
Capital and Equipment Expenses	\$ 8,746.87		\$ 283,915.04		\$ 423,875.85		\$ 32,000.00		\$ 33,600.00		\$ 35,280.00	
Supplies, Printing Copying and Postage	\$ 40,122.50		\$ 102,637.54		\$ 141,146.24		\$ 134,749.78		\$ 140,368.69		\$ 150,393.43	
Conferences, meetings, etc.	\$ 5,460.58		\$ 6,177.67		\$ 3,018.97		\$ 4,440.41		\$ 7,395.09		\$ 7,739.84	
Administration	\$ 402,931.48		\$ 341,999.10		\$ 330,988.21		\$ 344,958.73		\$ 358,934.51		\$ 375,543.44	
*Other												
*Other												
*Other												
Total Expenses	\$ 2,878,741.40		\$ 2,609,138.21		\$ 2,937,606.25		\$ 2,770,682.88		\$ 2,907,689.34		\$ 3,042,315.23	

Contributions, Gifts, Grants and Earned Revenue	FY10		FY11		FY12		FY13		FY14		FY15	
	Revenues	Actual	Revenues	Actual	Revenues	Actual	Revenues	Estimated	Revenues	Estimated	Revenues	Estimated
Local Government: MECNET ISP/DR/Filtering	\$ 957,800.34		\$ 937,629.25		\$ 924,821.04		\$ 791,820.63		\$ 800,058.85		\$ 808,544.21	
Local Government:												
Local Government:												
State Government	\$ 546,321.38		\$ 486,197.48		\$ 450,377.63		\$ 435,894.95		\$ 414,640.20		\$ 394,448.19	
Federal Government	\$ 649,008.66		\$ 692,571.62		\$ 700,223.08		\$ 770,000.67		\$ 793,100.69		\$ 816,893.71	
*Other - Transfer from cash reserves	\$ 42,383.87		\$ -		\$ 89,567.50		\$ 93,297.41		\$ 235,993.67		\$ 370,504.75	
*Other -												
*Other -												
Membership Income	\$ 105,435.57		\$ 103,539.58		\$ 93,291.10		\$ 106,500.00		\$ 109,695.00		\$ 112,985.85	
Program Service Fees	\$ 581,204.29		\$ 716,607.58		\$ 665,132.38		\$ 558,669.22		\$ 540,200.93		\$ 525,438.52	
Investment Income	\$ 9,146.69		\$ 16,662.04		\$ 14,193.52		\$ 14,500.00		\$ 14,000.00		\$ 13,500.00	
Total Revenues	\$ 2,891,300.80		\$ 2,953,207.55		\$ 2,937,606.25		\$ 2,770,682.88		\$ 2,907,689.34		\$ 3,042,315.23	

LGIF In-Kind Summary

3/1/2013 7:00 PM

Partner	In Kind Amount
City of Dublin	\$1,179.10
City of Grandview Heights	\$1,500.00
City of Upper Arlington	\$1,212.00
City of Westerville	\$6,701.78
Metro Parks	\$1,008.00
Prairie Township	\$917.18
MORPC	\$13,795.00
ESCCO	\$19,214.11
MEC-ITC	\$12,988.81
Total	\$58,515.98
Grant request + in Kind	\$ 151,585.98
% In Kind Match	38.6%

Partner: Metropolitan Educational Council - ITC

<u>Expenses</u>	FY14 Amount Estimated	Savings/Cost Avoidance/ Revenue Enhancement Estimated
Salary and benefits	\$ 3,059,534.56	\$ 458,930.18
Contract Services	\$ 2,374,433.52	\$ 712,330.06
Occupancy (rent, utilities, maintenance)	\$ 538,959.20	\$ 26,947.96
Training and Professional Development	\$ 120,300.00	
Insurance	\$ 11,487.77	
Capital and Equipment Expenses	\$ 2,058,107.00	\$ 617,432.10
Supplies, Printing Copying and Postage	\$ 445,311.69	
Conferences, meetings, etc.	\$ 51,995.09	
Administration	\$ 556,179.51	
*Other	\$ 50,900.00	
*Other	\$ 21,000.00	
*Other	\$ -	
Total Expenses	\$ 9,288,208.34	\$ 1,815,640.30

<u>Contributions, Gifts, Grants and Earned Revenue</u>	FY14 Revenues Estimated	
Local Government: MECNET ISP/DR/Filtering	\$ 6,762,794.85	\$ 946,791.28
Local Government:	\$ -	
Local Government:	\$ -	
State Government	\$ 462,440.20	
Federal Government	\$ 808,700.69	
*Other - Transfer from cash reserves	\$ 345,893.67	
*Other -	\$ -	
*Other -	\$ -	
Membership Income	\$ 109,695.00	
Program Service Fees	\$ 540,200.93	
Investment Income	\$ 14,000.00	
Total Revenues	\$ 9,358,020.23	\$ 946,791.28

Total Cost Savings/Avoidance/Revenue Enhancement \$ 2,762,431.58

ROI % 30%

LETTER OF INTENT

July 31, 2012

✓ Metropolitan Education Center
2100 CityGate Dr.
Columbus OH 43219

City of Upper Arlington
3600 Tremont Rd.
Upper Arlington, OH 43221

Metro Parks
1069 West Main St.
Westerville, OH 43081

City of Westerville
21 S. State St.
Westerville, OH 43081

City of Dublin
5200 Emerald Parkway
Dublin, OH 43017

Prairie Township
23 Maple Dr.
Columbus, OH 43228

City of Grandview Heights
1016 Grandview Ave.
Grandview Heights, OH 43212

Educational Service Center of Central Ohio
2080 Citygate Dr.
Columbus, OH 43219

Subject: Local Government Innovation Fund—Grant Application

Dear Fellow Applicants:

This letter of intent (this “*Letter*”) sets forth the terms and conditions of the proposed partnership and application relationship by and among the Metropolitan Educational Council, a Central Ohio purchasing cooperative and information technology center, (“*MEC*”), Metro Parks, the Columbus and Franklin County metropolitan park district, (“*Metro Parks*”), City of Dublin, a municipal corporation, (“*Dublin*”), City of Grandview Heights, a municipal corporation, (“*Grandview*”), City of Upper Arlington, a municipal corporation, (“*Upper Arlington*”), City of Westerville, a municipal corporation, (“*Westerville*”), Prairie Township, a township, (“*Prairie Twp.*”) and the Educational Service Center of Central Ohio, a resource and service center for schools, (“*ESCCO*”). In this Letter, the term “Party” is used to refer to each party individually and the term “Parties” is used to refer to them collectively.

This Letter confirms that it is the Parties’ intention to enter into an application to receive grant money from the Local Government Innovation Fund (the “*LGIF Funding*”) and, if applicable, other related agreements with respect to the relationship outlined in this Letter as soon as possible, but in no event later than thirty (30) days after the date hereof. For the purposes of the LGIF Funding, MEC will serve as the main applicant on the LGIF Funding application and this Letter will serve as an agreement of partnership between the Parties.

1. Overall Nature of the Partnership. The Parties seek to identify and catalogue IT capacities of their respective organizations as well as those of potential regional partners in order to map

solutions that better leverage existing public technology investments. The goal for all parties is to provide a roadmap for consolidating public information technology investments while enhancing data security and performance. It is agreed that the MEC shall bear the costs associated with the LGIF grant application, take responsibility for administering the grant award, and will coordinate data collection during the study.

2. Collaborative Effort between the Parties. Parties agree to cooperate in data collection by partners and vendors in the State of Ohio Local Government Innovation Fund process related to budget experience, projections, and their total cost of ownership of information technology.

3. Expenses. The main applicant, MEC, shall pay respective fees and expenses, including, but not limited to, all such application fees, legal fees and expenses, incurred in connection with the LGIF Grant. The remaining Parties are not obligated to expend any money though they will have indirect costs in the time and manpower of cooperating in the data collection associated with the project.

4. Non-Compete Restrictions. Each Party agrees that it is only a party to the application for LGIF Funding as set forth in this Letter. Each Party may not be a party to any other application for LGIF Funding.

5. Public Announcements. No Party shall make any press release or other public statement concerning the matters covered by this Letter unless each Party has agreed upon the form and the contents of the release or statement prior to dissemination.

6. Confidentiality. The Parties acknowledge that they shall not share any proprietary or trade secret information, including, but not limited to, any information which is not in the public domain, of any other Party to any third-party who is not a party to this Letter during the LGIF grant funding time period. The Parties further agree that any public record will be allowed to be distributed in accord with Ohio law.

7. Binding Provisions. Upon the execution of this Letter, if the LGIF Funding application is denied, then this Letter and all of its provisions shall be nonbinding upon the Parties. It is understood between the Parties that the provisions of this Letter are not intended to create or constitute any legally binding obligation of any Party should the LGIF Funding application be denied, and no Party shall have any liability to any other Party with respect to such provisions. Upon execution of this Letter, if the LGIF Funding application is accepted, then Sections 1-6 of this Letter (collectively, the "***Binding Provisions***") shall constitute a legally binding and enforceable partnership agreement between the Parties. A Party may terminate its obligations under this Letter by providing 60 day written notice to all the Parties. The Binding Provisions may be terminated by the mutual written consent of all the Parties; provided, however, that the termination of the Binding Provisions shall not affect the liability of a Party for breach of any of the Binding Provisions prior to termination. Upon termination of the Binding Provisions, the Parties shall have no further obligations under the Binding Provisions, except for Section 6, which shall survive the termination of this Letter.

8. Miscellaneous. This Letter may be executed in one or more counterparts, each of which will be deemed to be an original copy of this Letter, and all of which, when taken together, shall be deemed to constitute one and the same. The exchange of copies of this Letter and of signature pages by facsimile transmission (or in PDF copies transmitted via e-mail) shall constitute effective execution and delivery of this Letter as to the Parties and may be used in lieu of the original Letter for all purposes. Signatures of the Parties transmitted by facsimile or in PDF copies transmitted via e-mail shall be deemed to be their original signatures for any purpose whatsoever. The Binding Provisions shall be interpreted and enforced in accordance with the laws of the State of Ohio. If there is a conflict between the Letter of Intent and the Memorandum of Understanding, the provisions of the Letter of Intent shall prevail. The Parties irrevocably submit to the exclusive jurisdiction of the state courts of Franklin County, Ohio, to resolve any dispute arising out of or relating to the Binding Provisions and irrevocably waive, to the fullest extent permitted by applicable law, any objection that they may now or hereafter have to the laying of venue in such court or any defense of inconvenient forum. The Binding Provisions contain the entire agreement of the Parties and are the only agreements between the Parties with respect to the subject matter thereof and the Binding Provisions supersede all prior agreements and understandings between the Parties. This Letter shall not be amended or modified except by a writing signed by all of the Parties.

[The remainder of this page has been intentionally left blank.]

If the foregoing correctly sets forth our mutual understanding, please so indicate by signing in the spaces provided below and returning one fully executed copy to the undersigned.

Very truly yours,

**METROPOLITAN EDUCATIONAL
COUNCIL**

By: Elmo G. Kallner
Name: Elmo G. KALLNER
Its: Interim Executive Director
Date: 7/31/12

Agreed and Acknowledged:

METRO PARKS

By: _____
Name: _____
Its: _____
Date: _____

CITY OF GRANDVIEW HEIGHTS

By: _____
Name: _____
Its: _____
Date: _____

CITY OF DUBLIN

By: _____
Name: _____
Its: _____
Date: _____

CITY OF UPPER ARLINGTON

By: _____
Name: _____
Its: _____
Date: _____

CITY OF WESTERVILLE

By: _____

Name: _____

Its: _____

Date: _____

PRAIRIE TOWNSHIP

By: _____

Name: _____

Its: _____

Date: _____

LETTER OF INTENT

August 14, 2012

Metropolitan Education Center
2100 CityGate Dr.
Columbus OH 43219

City of Upper Arlington
3600 Tremont Rd.
Upper Arlington, OH 43221

✓ Metro Parks
1069 West Main St.
Westerville, OH 43081

City of Westerville
21 S. State St.
Westerville, OH 43081

City of Dublin
5200 Emerald Parkway
Dublin, OH 43017

Prairie Township
23 Maple Dr.
Columbus, OH 43228

City of Grandview Heights
1016 Grandview Ave.
Grandview Heights, OH 43212

Educational Service Center of Central Ohio
2080 Citygate Dr.
Columbus, OH 43219

Subject: Local Government Innovation Fund—Grant Application

Dear Fellow Applicants:

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Parties are not obligated to expend any money though they will have indirect costs in the time and manpower of cooperating in the data collection associated with the project.

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If the foregoing correctly sets forth our mutual understanding, please so indicate by signing in the spaces provided below and returning one fully executed copy to the undersigned.

Very truly yours,

METROPOLITAIN EDUCATIONAL COUNCIL

By: _____

Name: _____

Its: _____

Date: _____

Agreed and Acknowledged:

METRO PARKS

By: [Signature]
Name: John O'Meara
Its: Executive Director
Date: 10/11/12

CITY OF DUBLIN

By: _____
Name: _____
Its: _____
Date: _____

CITY OF GRANDVIEW HEIGHTS

By: _____
Name: _____
Its: _____
Date: _____

CITY OF UPPER ARLINGTON

By: _____
Name: _____
Its: _____
Date: _____

CITY OF WESTERVILLE

By: _____

Name: _____

Its: _____

Date: _____

PRAIRIE TOWNSHIP

By: _____

Name: _____

Its: _____

Date: _____

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**METROPOLITAN EDUCATIONAL
COUNCIL**

By: _____

Name: _____

Its: _____

Date: _____

Agreed and Acknowledged:

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CITY OF GRANDVIEW HEIGHTS

By: _____

Name: _____

Its: _____

Date: _____

By: _____

Name: _____

Its: _____

Date: _____

CITY OF DUBLIN

CITY OF UPPER ARLINGTON

By: *M. I. Gossby*

Name: *Marsha I Gossby*

Its: *City Manager*

Date: *8/27/12*

By: _____

Name: _____

Its: _____

Date: _____

LETTER OF INTENT

[date of adoption], 2012

Metropolitan Education Center
2100 CityGate Dr.
Columbus OH 43219

City of Upper Arlington
3600 Tremont Rd.
Upper Arlington, OH 43221

Metro Parks
1069 West Main St.
Westerville, OH 43081

City of Westerville
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Westerville, OH 43081

City of Dublin
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Prairie Township
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Columbus, OH 43228

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**METROPOLITAIN EDUCATIONAL
COUNCIL**

By: _____

Name: _____

Its: _____

Date: _____

Agreed and Acknowledged:

METRO PARKS

CITY OF GRANDVIEW HEIGHTS

By: _____

Name: _____

Its: _____

Date: _____

By:  _____

Name: Robert Dvoraczky

Its: Director of Finance

Date: 8/13/2012

CITY OF DUBLIN

CITY OF UPPER ARLINGTON

By: _____

Name: _____

Its: _____

Date: _____

By: _____

Name: _____

Its: _____

Date: _____

CITY OF WESTERVILLE

By: _____

Name: _____

Its: _____

Date: _____

PRAIRIE TOWNSHIP

By: _____

Name: _____

Its: _____

Date: _____

LETTER OF INTENT

August 6, 2012

Metropolitan Education Center
2100 CityGate Dr.
Columbus OH 43219

✓ City of Upper Arlington
3600 Tremont Rd.
Upper Arlington, OH 43221

Metro Parks
1069 West Main St.
Westerville, OH 43081

City of Westerville
21 S. State St.
Westerville, OH 43081

City of Dublin
5200 Emerald Parkway
Dublin, OH 43017

Prairie Township
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COUNCIL**

By: _____

Name: _____

Its: _____

Date: _____

Agreed and Acknowledged:

METRO PARKS

CITY OF GRANDVIEW HEIGHTS

By: _____

Name: _____

Its: _____

Date: _____

By: _____

Name: _____

Its: _____

Date: _____

CITY OF DUBLIN

CITY OF UPPER ARLINGTON

By: _____

Name: _____

Its: _____

Date: _____

By: Theodore J. Stator

Name: Theodore J. Stator

Its: City Manager

Date: August 6, 2012

Approved as to form

Jon Lind
City Attorney

CITY OF WESTERVILLE

By: _____

Name: _____

Its: _____

Date: _____

PRAIRIE TOWNSHIP

By: _____

Name: _____

Its: _____

Date: _____

LETTER OF INTENT

August 8, 2012

Metropolitan Education Center
2100 CityGate Dr.
Columbus OH 43219

City of Upper Arlington
3600 Tremont Rd.
Upper Arlington, OH 43221

Metro Parks
1069 West Main St.
Westerville, OH 43081

City of Westerville
21 S. State St.
Westerville, OH 43081

City of Dublin
5200 Emerald Parkway
Dublin, OH 43017

✓Prairie Township
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Columbus, OH 43228

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Grandview Heights, OH 43212

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COUNCIL**

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CITY OF UPPER ARLINGTON

By: _____

Name: _____

Its: _____

Date: _____

By: _____

Name: _____

Its: _____

Date: _____

CITY OF WESTERVILLE

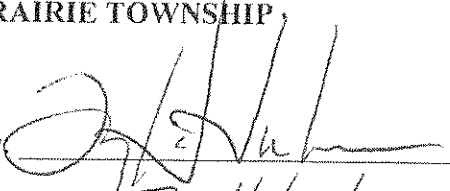
By: _____

Name: _____

Its: _____

Date: _____

PRAIRIE TOWNSHIP

By:  _____

Name: Tracy Hatmaker

Its: Township Administrator

Date: 8/8/12

LETTER OF INTENT

August 17, 2012

Metropolitan Education Center
2100 Citygate Dr.
Columbus OH 43219

City of Upper Arlington
3600 Tremont Rd.
Upper Arlington, OH 43221

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This Letter confirms that it is the Parties’ intention to enter into an application to receive grant money from the Local Government Innovation Fund (the “**LGIF Funding**”) and, if applicable, other related agreements with respect to the relationship outlined in this Letter as soon as possible, but in no event later than thirty (30) days after the date hereof. For the purposes of the LGIF Funding, MEC will serve as the main applicant on the LGIF Funding application and this Letter will serve as an agreement of partnership between the Parties.

1. Overall Nature of the Partnership. The Parties seek to identify and catalogue IT capacities of their respective organizations as well as those of potential regional partners in order

to map solutions that better leverage existing public technology investments. The goal for all parties is to provide a roadmap for consolidating public information technology investments while enhancing data security and performance. It is agreed that the MEC shall bear the costs associated with the LGIF grant application, take responsibility for administering the grant award, and will coordinate data collection during the study.

2. Collaborative Effort between the Parties. Parties agree to cooperate in data collection by partners and vendors in the State of Ohio Local Government Innovation Fund process related to budget experience, projections, and their total cost of ownership of information technology.

3. Expenses. The main applicant, MEC, shall pay respective fees and expenses, including, but not limited to, all such application fees, legal fees and expenses, incurred in connection with the LGIF Grant. The remaining Parties are not obligated to expend any money though they will have indirect costs in the time and manpower of cooperating in the data collection associated with the project.

4. Non-Compete Restrictions. Each Party agrees that it is only a party to the application for LGIF Funding as set forth in this Letter. Each Party may not be a party to any other application for LGIF Funding for substantially the same purpose.

5. Public Announcements. Partners shall cooperate on the form and contents of public statements and press releases related to this project, to the best of their ability, prior to dissemination.

6. Confidentiality. The Parties acknowledge that they shall not share any proprietary or trade secret information, including, but to limited to, any information which is not in the public domain, of any other Party to any third-party who is not a party to this Letter during the LGIF grant funding time period. The Parties further agree that any public record will be allowed to be distributed in accord with Ohio law.

7. Binding Provisions. Upon the execution of this Letter, if the LGIF Funding application is denied, then this Letter and all of its provisions shall be nonbinding upon the Parties. It is understood between the Parties that the provisions of this Letter are not intended to create or constitute any legally binding obligation of any Party should the LGIF Funding application be denied, and no Party shall have any liability to any other Party with respect to such provisions. Upon execution of this Letter, if the LGIF Funding application is accepted, then Sections 1-6 of this Letter (collectively, the "**Binding Provisions**") shall constitute a legally binding and enforceable partnership agreement between the Parties. A Party may terminate its obligations under this Letter by providing 60 day written notice to all the Parties. The Binding Provisions may be terminated by the mutual written consent of all the Parties; provided, however, that the termination of the Binding Provisions shall not affect the liability of a Party for breach of any of the Binding Provisions prior to termination. Upon termination of the Binding Provisions, the Parties shall have no further obligations under the Binding Provisions, except for Section 6, which shall survive the termination of this Letter.

8. Miscellaneous. This Letter may be executed in one or more counterparts, each of which will be deemed to be an original copy of this Letter, and all of which, when taken together, shall be deemed to constitute one and the same. The exchange of copies of this Letter and of signature pages by facsimile transmission (or in PDF copies transmitted via e-mail) shall constitute effective execution and delivery of this Letter as to the Parties and may be used in lieu of the original Letter for all purposes. Signatures of the Parties transmitted by facsimile or in PDF copies transmitted via e-mail shall be deemed to be their original signatures for any purpose whatsoever. The Binding Provisions shall be interpreted and enforced in accordance with the laws of the State of Ohio. If there is a conflict between the Letter of Intent and the Memorandum of Understanding, the provisions of the Letter of Intent shall prevail. The Parties irrevocably submit to the exclusive jurisdiction of the state courts of Franklin County, Ohio, to resolve any dispute arising out of or relating to the Binding Provisions and irrevocably waive, to the fullest extent permitted by applicable law, any objection that they may now or hereafter have to the laying of venue in such court or any defense of inconvenient forum. The Binding Provisions contain the entire agreement of the Parties and are the only agreements between the Parties with respect to the subject matter thereof and the Binding Provisions supersede all prior agreements and understandings between the Parties. This Letter shall not be amended or modified except by a writing signed by all of the Parties.

[The remainder of this page has been intentionally left blank.]

If the foregoing correctly sets forth our mutual understanding, please so indicate by signing in the spaces provided below and returning one fully executed copy to the undersigned.

Very truly yours,

**METROPOLITAIN EDUCATIONAL
COUNCIL**

By: _____

Name: _____

Its: _____

Date: _____

Agreed and Acknowledged:

METRO PARKS

CITY OF GRANDVIEW HEIGHTS

By: _____

Name: _____

Its: _____

Date: _____

By: _____

Name: _____

Its: _____

Date: _____

CITY OF DUBLIN

CITY OF UPPER ARLINGTON

By: _____

Name: _____

Its: _____

Date: _____

By: _____

Name: _____

Its: _____

Date: _____

CITY OF WESTERVILLE

By: _____

Name: _____

Its: _____

Date: _____

PRAIRIE TOWNSHIP

By: _____

Name: _____

Its: _____

Date: _____

**EDUCATIONAL SERVICE CENTER OF
CENTRAL OHIO**

By: Bart Anderson

Name: Bart Anderson

Its: Superintendent

Date: 8-17-12

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is entered as of the 31st day of July, 2012, by and among the Metropolitan Educational Council, a Central Ohio purchasing cooperative and information technology center, ("**MEC**"), Metro Parks, the Columbus and Franklin County metropolitan park district, ("**Metro Parks**"), City of Dublin, a municipal corporation, ("**Dublin**"), City of Grandview Heights, a municipal corporation, ("**Grandview**"), City of Upper Arlington, a municipal corporation, ("**Upper Arlington**"), City of Westerville, a municipal corporation, ("**Westerville**"), and Prairie Township, a township, ("**Prairie Twp.**"), Educational Service Center Of Central Ohio, a resource and service center for schools, ("**ESCCO**"). In this Memorandum of Understanding, the term "Party" is used to refer to each party individually and the term "Parties" is used to refer to them collectively.

WHEREAS, in July 2012, each Party adopted, approved and authorized a Resolution showing support to become an applicant to an application for a grant through the Local Government Innovation Project (the "**LGIF Funding**"), with the MEC being the main applicant;

WHEREAS, the Parties have had the opportunity to discuss their roles as applicants for the LGIF Funding; and

WHEREAS, the parties have determined that they desire to enter into this Memorandum of Understanding.

NOW, THEREFORE, in consideration of the promises and covenants set forth below, the Parties agree as follows:

1. Overall Nature of the Partnership. The Parties seek to identify and catalogue IT capacities of their respective organizations as well as those of potential regional partners in order to map solutions that better leverage existing public technology investments. The goal for all parties is to provide a roadmap for consolidating public information technology investments while enhancing data security and performance. It is agreed that the MEC shall bear the costs associated with the LGIF grant application, take responsibility for administering the grant award, and will coordinate data collection during the study. The remaining Parties are not obligated to expend any money for direct costs associated with the LGIF grant application.

2. Collaborative Effort between the Parties. Parties agree to cooperate in data collection by partners and vendors in the State of Ohio Local Government Innovation Fund process related to budget experience, projections, and their total cost of ownership of information technology.

3. That this Memorandum of Understanding contains the entire understanding of the Parties, with respect to the subjects contained herein, and there are no representations, promises, warranties, covenants, agreements or undertakings other than those expressly set forth or provided for in this Memorandum of Understanding; it being understood that this Memorandum of Understanding supersedes all prior agreements and understandings between the Parties, except

for those set forth in that certain Letter of Intent, dated June 29, 2012, which was required for the LGIF Funding.

4. That should any provision or provisions of this Memorandum of Understanding be determined to be unlawful or unenforceable by any court or any agency having competent jurisdiction, said provision or provisions shall be null and void, the remaining provisions hereof remaining in full force and effect.

5. That the Parties hereby warrant and represent to each other that they understand and agree to each and every term hereof and that they enter into this Memorandum of Understanding of their own free will, without duress or coercion.

[Signature Pages to Follow]

IN WITNESS WHEREOF, the Parties have executed copies of this Memorandum of Understanding, each of which constitutes an original, but each of which, when taken together, will constitute the same document.

AGREED:

**METROPOLITAIN EDUCATIONAL
COUNCIL**

By: 

Name: Elmo G. Kallweier

Its: Interim Executive Director

Date: 7/31/12

METRO PARKS

By: _____

Name: _____

Its: _____

Date: _____

CITY OF GRANDVIEW HEIGHTS

By: _____

Name: _____

Its: _____

Date: _____

CITY OF DUBLIN

By: _____

Name: _____

Its: _____

Date: _____

CITY OF UPPER ARLINGTON

By: _____

Name: _____

Its: _____

Date: _____

CITY OF WESTERVILLE

By: _____

Name: _____

Its: _____

Date: _____

PRAIRIE TOWNSHIP

By: _____

Name: _____

Its: _____

Date: _____

**EDUCATIONAL SERVICE CENTER OF
CENTRAL OHIO**

By: _____

Name: _____

Its: _____

Date: _____

IN WITNESS WHEREOF, the Parties have executed copies of this Memorandum of Understanding, each of which constitutes an original, but each of which, when taken together, will constitute the same document.

AGREED:

**METROPOLITAIN EDUCATIONAL
COUNCIL**

By: _____

Name: _____

Its: _____

Date: _____

METRO PARKS

By: _____

Name: _____

Its: _____

Date: _____

CITY OF GRANDVIEW HEIGHTS

By: _____

Name: _____

Its: _____

Date: _____

CITY OF DUBLIN

By: Marsha I Greshy

Name: Marsha I Greshy

Its: City Manager

Date: 8/27/12

CITY OF UPPER ARLINGTON

By: _____

Name: _____

Its: _____

Date: _____

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is entered as of the 14 day of August, 2012, by and among the Metropolitan Educational Council, a Central Ohio purchasing cooperative and information technology center, ("MEC"), Metro Parks, the Columbus and Franklin County metropolitan park district, ("Metro Parks"), City of Dublin, a municipal corporation, ("Dublin"), City of Grandview Heights, a municipal corporation, ("Grandview"), City of Upper Arlington, a municipal corporation, ("Upper Arlington"), City of Westerville, a municipal corporation, ("Westerville"), and Prairie Township, a township, ("Prairie Twp."), Educational Service Center Of Central Ohio, a resource and service center for schools, ("ESCCO"). In this Memorandum of Understanding, the term "Party" is used to refer to each party individually and the term "Parties" is used to refer to them collectively.

WHEREAS, each Party has adopted, approved and authorized a Letter of Intent or Resolution showing support to become an applicant to an application for a grant through the Local Government Innovation Project (the "LGIF Funding"), with the MEC being the main applicant;

WHEREAS, the Parties have had the opportunity to discuss their roles as applicants for the LGIF Funding; and

WHEREAS, the parties have determined that they desire to enter into this Memorandum of Understanding.

NOW, THEREFORE, in consideration of the promises and covenants set forth below, the Parties agree as follows:

1. Overall Nature of the Partnership. The Parties seek to identify and catalogue IT capacities of their respective organizations as well as those of potential regional partners in order to map solutions that better leverage existing public technology investments. The goal for all parties is to provide a roadmap for consolidating public information technology investments while enhancing data security and performance. It is agreed that the MEC shall bear the costs associated with the LGIF grant application, take responsibility for administering the grant award, and will coordinate data collection during the study. The remaining Parties are not obligated to expend any money for direct costs associated with the LGIF grant application.
2. Collaborative Effort between the Parties. Parties agree to cooperate in data collection by partners and vendors in the State of Ohio Local Government Innovation Fund process related to budget experience, projections, and their total cost of ownership of information technology.
3. That this Memorandum of Understanding contains the entire understanding of the Parties, with respect to the subjects contained herein, and there are no representations, promises, warranties, covenants, agreements or undertakings other than those expressly set forth or provided for in this Memorandum of Understanding; it being understood that this Memorandum of Understanding supersedes all prior agreements and understandings between the Parties, except for those set forth in that certain Letter of Intent, dated June 29, 2012, which was required for the LGIF Funding.
4. That should any provision or provisions of this Memorandum of Understanding be determined to be unlawful or unenforceable by any court or any agency having competent jurisdiction, said provision or provisions shall be null and void, the remaining provisions hereof remaining in full force and effect.
5. That the Parties hereby warrant and represent to each other that they understand and agree to each and every term hereof and that they enter into this Memorandum of Understanding of their own free will, without duress or coercion.

[Signature Pages to Follow]


IN WITNESS WHEREOF, the Parties have executed copies of this Memorandum of Understanding, each of which constitutes an original, but each of which, when taken together, will constitute the same document.

AGREED:

METROPOLITAIN EDUCATIONAL COUNCIL

By: _____
Name: _____
Its: _____
Date: _____

METRO PARKS

By: 
Name: John O'Meara
Its: Executive Director
Date: 10/11/12

Its: _____
Date: _____

CITY OF UPPER ARLINGTON

By: _____
Name: _____
Its: _____
Date: _____

CITY OF DUBLIN

By: _____
Name: _____
Its: _____
Date: _____

CITY OF WESTERVILLE

By: _____
Name: _____
Its: _____
Date: _____

CITY OF GRANDVIEW HEIGHTS

By: _____
Name: _____

PRAIRIE TOWNSHIP

Name: _____

Its: _____

Date: _____

By: _____

EDUCATIONAL SERVICE CENTER OF CENTRAL
OHIO

By: _____

Name: _____

Its: _____

Date: _____

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is entered as of the ## day of XXXX, 2012, by and among the Metropolitan Educational Council, a Central Ohio purchasing cooperative and information technology center, ("**MEC**"), Metro Parks, the Columbus and Franklin County metropolitan park district, ("**Metro Parks**"), City of Dublin, a municipal corporation, ("**Dublin**"), City of Grandview Heights, a municipal corporation, ("**Grandview**"), City of Upper Arlington, a municipal corporation, ("**Upper Arlington**"), City of Westerville, a municipal corporation, ("**Westerville**"), and Prairie Township, a township, ("**Prairie Twp.**"), Educational Service Center Of Central Ohio, a resource and service center for schools, ("**ESCCO**"). In this Memorandum of Understanding, the term "Party" is used to refer to each party individually and the term "Parties" is used to refer to them collectively.

WHEREAS, each Party has adopted, approved and authorized a Letter of Intent or Resolution showing support to become an applicant to an application for a grant through the Local Government Innovation Project (the "**LGIF Funding**"), with the MEC being the main applicant;

WHEREAS, the Parties have had the opportunity to discuss their roles as applicants for the LGIF Funding; and

WHEREAS, the parties have determined that they desire to enter into this Memorandum of Understanding.

NOW, THEREFORE, in consideration of the promises and covenants set forth below, the Parties agree as follows:

1. Overall Nature of the Partnership. The Parties seek to identify and catalogue IT capacities of their respective organizations as well as those of potential regional partners in order to map solutions that better leverage existing public technology investments. The goal for all parties is to provide a roadmap for consolidating public information technology investments while enhancing data security and performance. It is agreed that the MEC shall bear the costs associated with the LGIF grant application, take responsibility for administering the grant award, and will coordinate data collection during the study. The remaining Parties are not obligated to expend any money for direct costs associated with the LGIF grant application.

2. Collaborative Effort between the Parties. Parties agree to cooperate in data collection by partners and vendors in the State of Ohio Local Government Innovation Fund process related to budget experience, projections, and their total cost of ownership of information technology.

3. That this Memorandum of Understanding contains the entire understanding of the Parties, with respect to the subjects contained herein, and there are no representations, promises, warranties, covenants, agreements or undertakings other than those expressly set forth or provided for in this Memorandum of Understanding; it being understood that this Memorandum of Understanding supersedes all prior agreements and understandings between the Parties, except

for those set forth in that certain Letter of Intent, dated June 29, 2012, which was required for the LGIF Funding.

4. That should any provision or provisions of this Memorandum of Understanding be determined to be unlawful or unenforceable by any court or any agency having competent jurisdiction, said provision or provisions shall be null and void, the remaining provisions hereof remaining in full force and effect.

5. That the Parties hereby warrant and represent to each other that they understand and agree to each and every term hereof and that they enter into this Memorandum of Understanding of their own free will, without duress or coercion.

[Signature Pages to Follow]

IN WITNESS WHEREOF, the Parties have executed copies of this Memorandum of Understanding, each of which constitutes an original, but each of which, when taken together, will constitute the same document.

AGREED:

METROPOLITAIN EDUCATIONAL
COUNCIL

By: _____

Name: _____

Its: _____

Date: _____

METRO PARKS

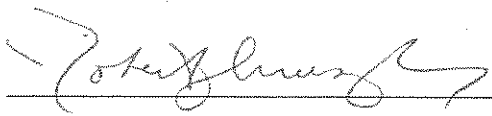
By: _____

Name: _____

Its: _____

Date: _____

CITY OF GRANDVIEW HEIGHTS

By:  _____

Name: Robert DVORACKY

Its: Director of Finance

Date: 8/13/2012

CITY OF DUBLIN

By: _____

Name: _____

Its: _____

Date: _____

CITY OF UPPER ARLINGTON

By: _____

Name: _____

Its: _____

Date: _____

CITY OF WESTERVILLE

By: _____

Name: _____

Its: _____

Date: _____

PRAIRIE TOWNSHIP

By: _____

Name: _____

Its: _____

Date: _____

**EDUCATIONAL SERVICE CENTER OF
CENTRAL OHIO**

By: _____

Name: _____

Its: _____

Date: _____

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is entered as of the 8th day of August, 2012, by and among the Metropolitan Educational Council, a Central Ohio purchasing cooperative and information technology center, ("**MEC**"), Metro Parks, the Columbus and Franklin County metropolitan park district, ("**Metro Parks**"), City of Dublin, a municipal corporation, ("**Dublin**"), City of Grandview Heights, a municipal corporation, ("**Grandview**"), City of Upper Arlington, a municipal corporation, ("**Upper Arlington**"), City of Westerville, a municipal corporation, ("**Westerville**"), and Prairie Township, a township, ("**Prairie Twp.**"), Educational Service Center Of Central Ohio, a resource and service center for schools, ("**ESCCO**"). In this Memorandum of Understanding, the term "Party" is used to refer to each party individually and the term "Parties" is used to refer to them collectively.

WHEREAS, each Party has adopted, approved and authorized a Letter of Intent or Resolution showing support to become an applicant to an application for a grant through the Local Government Innovation Project (the "**LGIF Funding**"), with the MEC being the main applicant;

WHEREAS, the Parties have had the opportunity to discuss their roles as applicants for the LGIF Funding; and

WHEREAS, the parties have determined that they desire to enter into this Memorandum of Understanding.

NOW, THEREFORE, in consideration of the promises and covenants set forth below, the Parties agree as follows:

1. Overall Nature of the Partnership. The Parties seek to identify and catalogue IT capacities of their respective organizations as well as those of potential regional partners in order to map solutions that better leverage existing public technology investments. The goal for all parties is to provide a roadmap for consolidating public information technology investments while enhancing data security and performance. It is agreed that the MEC shall bear the costs associated with the LGIF grant application, take responsibility for administering the grant award, and will coordinate data collection during the study. The remaining Parties are not obligated to expend any money for direct costs associated with the LGIF grant application.

2. Collaborative Effort between the Parties. Parties agree to cooperate in data collection by partners and vendors in the State of Ohio Local Government Innovation Fund process related to budget experience, projections, and their total cost of ownership of information technology.

3. That this Memorandum of Understanding contains the entire understanding of the Parties, with respect to the subjects contained herein, and there are no representations, promises, warranties, covenants, agreements or undertakings other than those expressly set forth or provided for in this Memorandum of Understanding; it being understood that this Memorandum of Understanding supersedes all prior agreements and understandings between the Parties, except

for those set forth in that certain Letter of Intent, dated June 29, 2012, which was required for the LGIF Funding.

4. That should any provision or provisions of this Memorandum of Understanding be determined to be unlawful or unenforceable by any court or any agency having competent jurisdiction, said provision or provisions shall be null and void, the remaining provisions hereof remaining in full force and effect.

5. That the Parties hereby warrant and represent to each other that they understand and agree to each and every term hereof and that they enter into this Memorandum of Understanding of their own free will, without duress or coercion.

[Signature Pages to Follow]

IN WITNESS WHEREOF, the Parties have executed copies of this Memorandum of Understanding, each of which constitutes an original, but each of which, when taken together, will constitute the same document.

AGREED:

**METROPOLITAIN EDUCATIONAL
COUNCIL**

By: _____

Name: _____

Its: _____

Date: _____

METRO PARKS

By: _____

Name: _____

Its: _____

Date: _____

CITY OF GRANDVIEW HEIGHTS

By: _____

Name: _____

Its: _____

Date: _____

CITY OF DUBLIN

By: _____

Name: _____

Its: _____

Date: _____

CITY OF UPPER ARLINGTON

By: _____

Name: _____

Its: _____

Date: _____

CITY OF WESTERVILLE

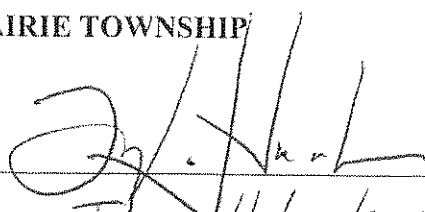
By: _____

Name: _____

Its: _____

Date: _____

PRAIRIE TOWNSHIP

By:  _____

Name: Tracy Hatmaker

Its: Township Administrator

Date: 8/8/12

**EDUCATIONAL SERVICE CENTER OF
CENTRAL OHIO**

By: _____

Name: _____

Its: _____

Date: _____

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is entered as of the 6th day of August, 2012, by and among the Metropolitan Educational Council, a Central Ohio purchasing cooperative and information technology center, ("**MEC**"), Metro Parks, the Columbus and Franklin County metropolitan park district, ("**Metro Parks**"), City of Dublin, a municipal corporation, ("**Dublin**"), City of Grandview Heights, a municipal corporation, ("**Grandview**"), City of Upper Arlington, a municipal corporation, ("**Upper Arlington**"), City of Westerville, a municipal corporation, ("**Westerville**"), and Prairie Township, a township, ("**Prairie Twp.**"), Educational Service Center Of Central Ohio, a resource and service center for schools, ("**ESCCO**"). In this Memorandum of Understanding, the term "Party" is used to refer to each party individually and the term "Parties" is used to refer to them collectively.

WHEREAS, each Party has adopted, approved and authorized a Letter of Intent or Resolution showing support to become an applicant to an application for a grant through the Local Government Innovation Project (the "**LGIF Funding**"), with the MEC being the main applicant;

WHEREAS, the Parties have had the opportunity to discuss their roles as applicants for the LGIF Funding; and

WHEREAS, the parties have determined that they desire to enter into this Memorandum of Understanding.

NOW, THEREFORE, in consideration of the promises and covenants set forth below, the Parties agree as follows:

1. Overall Nature of the Partnership. The Parties seek to identify and catalogue IT capacities of their respective organizations as well as those of potential regional partners in order to map solutions that better leverage existing public technology investments. The goal for all parties is to provide a roadmap for consolidating public information technology investments while enhancing data security and performance. It is agreed that the MEC shall bear the costs associated with the LGIF grant application, take responsibility for administering the grant award, and will coordinate data collection during the study. The remaining Parties are not obligated to expend any money for direct costs associated with the LGIF grant application.

2. Collaborative Effort between the Parties. Parties agree to cooperate in data collection by partners and vendors in the State of Ohio Local Government Innovation Fund process related to budget experience, projections, and their total cost of ownership of information technology.

3. That this Memorandum of Understanding contains the entire understanding of the Parties, with respect to the subjects contained herein, and there are no representations, promises, warranties, covenants, agreements or undertakings other than those expressly set forth or provided for in this Memorandum of Understanding; it being understood that this Memorandum of Understanding supersedes all prior agreements and understandings between the Parties, except

for those set forth in that certain Letter of Intent, dated August 6th, 2012, which was required for the LGIF Funding.

4. That should any provision or provisions of this Memorandum of Understanding be determined to be unlawful or unenforceable by any court or any agency having competent jurisdiction, said provision or provisions shall be null and void, the remaining provisions hereof remaining in full force and effect.

5. That the Parties hereby warrant and represent to each other that they understand and agree to each and every term hereof and that they enter into this Memorandum of Understanding of their own free will, without duress or coercion.

[Signature Pages to Follow]

IN WITNESS WHEREOF, the Parties have executed copies of this Memorandum of Understanding, each of which constitutes an original, but each of which, when taken together, will constitute the same document.

AGREED:

**METROPOLITAN EDUCATIONAL
COUNCIL**

By: _____

Name: _____

Its: _____

Date: _____

METRO PARKS

By: _____

Name: _____

Its: _____

Date: _____

CITY OF GRANDVIEW HEIGHTS

By: _____

Name: _____

Its: _____

Date: _____

CITY OF DUBLIN

By: _____

Name: _____

Its: _____

Date: _____

CITY OF UPPER ARLINGTON

By: Theodore J. Stator

Name: Theodore J. Stator

Its: City Manager

Date: August 6, 2012

Approved as to form

Jon Liddle
City Attorney

CITY OF WESTERVILLE

By: _____

Name: _____

Its: _____

Date: _____

PRAIRIE TOWNSHIP

By: _____

Name: _____

Its: _____

Date: _____

**EDUCATIONAL SERVICE CENTER OF
CENTRAL OHIO**

By: _____

Name: _____

Its: _____

Date: _____

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is entered into, by and among the Metropolitan Educational Council, a Central Ohio purchasing cooperative and information technology center, ("**MEC**"), Metro Parks, the Columbus and Franklin County metropolitan park district, ("**Metro Parks**"), City of Dublin, a municipal corporation, ("**Dublin**"), City of Grandview Heights, a municipal corporation, ("**Grandview**"), City of Upper Arlington, a municipal corporation, ("**Upper Arlington**"), City of Westerville, a municipal corporation, ("**Westerville**"), Prairie Township, a township, ("**Prairie Twp.**"), and Educational Service Center Of Central Ohio, a resource and service center for schools, ("**ESCCO**"). In this Memorandum of Understanding, the term "Party" is used to refer to each party individually and the term "Parties" is used to refer to them collectively.

WHEREAS, each Party has adopted, approved and authorized a Letter of Intent or Resolution showing support to become an applicant to an application for a grant through the Local Government Innovation Project (the "**LGIF Funding**"), with the MEC being the main applicant;

WHEREAS, the Parties have had the opportunity to discuss their roles as applicants for the LGIF Funding; and

WHEREAS, the parties have determined that they desire to enter into this Memorandum of Understanding.

NOW, THEREFORE, in consideration of the promises and covenants set forth below, the Parties agree as follows:

1. Overall Nature of the Partnership. The Parties seek to identify and catalogue IT capacities of their respective organizations as well as those of potential regional partners in order to map solutions that better leverage existing public technology investments. The goal for all parties is to provide a roadmap for consolidating public information technology investments while enhancing data security and performance. It is agreed that the MEC shall bear the costs associated with the LGIF grant application, take responsibility for administering the grant award, and will coordinate data collection during the study. The remaining Parties are not obligated to expend any money for direct costs associated with the LGIF grant application.

2. Collaborative Effort between the Parties. Parties agree to cooperate in data collection by partners and vendors in the State of Ohio Local Government Innovation Fund process related to budget experience, projections, and their total cost of ownership of information technology.

3. That this Memorandum of Understanding contains the entire understanding of the Parties, with respect to the subjects contained herein, and there are no representations, promises, warranties, covenants, agreements or undertakings other than those expressly set forth or provided for in this Memorandum of Understanding; it being understood that this Memorandum

of Understanding supersedes all prior agreements and understandings between the Parties, except for those set forth in that certain Letter of Intent, which was required for the LGIF Funding.

4. That should any provision or provisions of this Memorandum of Understanding be determined to be unlawful or unenforceable by any court or any agency having competent jurisdiction, said provision or provisions shall be null and void, the remaining provisions hereof remaining in full force and effect.

5. That the Parties hereby warrant and represent to each other that they understand and agree to each and every term hereof and that they enter into this Memorandum of Understanding of their own free will, without duress or coercion.

[Signature Pages to Follow]

IN WITNESS WHEREOF, the Parties have executed copies of this Memorandum of Understanding, each of which constitutes an original, but each of which, when taken together, will constitute the same document.

AGREED:

**METROPOLITAIN EDUCATIONAL
COUNCIL**

By: _____

Name: _____

Its: _____

Date: _____

METRO PARKS

By: _____

Name: _____

Its: _____

Date: _____

CITY OF GRANDVIEW HEIGHTS

By: _____

Name: _____

Its: _____

Date: _____

CITY OF DUBLIN

By: _____

Name: _____

Its: _____

Date: _____

CITY OF UPPER ARLINGTON

By: _____

Name: _____

Its: _____

Date: _____

CITY OF WESTERVILLE

By: _____

Name: _____

Its: _____

Date: _____

PRAIRIE TOWNSHIP

By: _____

Name: _____

Its: _____

Date: _____

**EDUCATIONAL SERVICE CENTER OF
CENTRAL OHIO**

By: Bart Anderson

Name: Bart Anderson

Its: Superintendent

Date: 8-17-12



Metropolitan Educational Council

RESOLUTION NO. 2013-001

A RESOLUTION TO AUTHORIZE THE METROPOLITAN EDUCATIONAL COUNCIL (MEC) TO JOINTLY APPLY FOR A LOCAL GOVERNMENT INNOVATION FUND GRANT AND TO AUTHORIZE THE MEC EXECUTIVE DIRECTOR TO EXECUTE THE NECESSARY DOCUMENTS

WHEREAS, Section 715.02 of the Ohio Revised Code provides for two or more Ohio public agencies to enter into an Agreement for the joint management of a consortium benefiting all participating Ohio public agencies by the Constitution or laws of the State of Ohio; and

WHEREAS, it has been proposed that a substantial cost savings could be realized by joining with other central Ohio political subdivisions in order to consolidate public information technology investments, while entering data security and performance; and

WHEREAS, the Metropolitan Educational Council (MEC) has been invited to join a partnership that is applying for funding through a Local Government Innovation Fund grant to conduct a detailed feasibility study that would identify and analyze opportunities to realize such cost savings and effectiveness within its IT functions; and

WHEREAS, the MEC Governing Board is always open to studying opportunities to ensure the more efficient use of tax monies through cooperation with other entities.

RESOLUTION

NOW, THEREFORE, be it resolved by the Governing Board of the Metropolitan Educational Council (the Board) that the following Resolution be and it hereby is adopted:

Section 1. The Board hereby approves the form of the Memorandum of Understanding (MOU), as well as the Letter of Intent dated June 29, 2012 (Letter of Intent) with various central Ohio political subdivisions for the purpose of submitting a Local Government Innovation Fund (LGIF) Grant Application to seek funding for the purpose of consolidating public information resources, together with such changes therein and amendments thereto not inconsistent with this Resolution and not adverse to the Township and which shall be approved by the Township Administrator. A copy of the MOU and Letter of Intent are attached hereto as Exhibit A and incorporated herein.

Section 2. The Board hereby authorizes and empowers Elmo D. Kallner, on behalf of the Board and the Metropolitan Educational Council, to execute the MOU and the Letter of Intent and to execute and deliver such other documents and take such actions as he/she may deem necessary or desirable in connection with this Resolution and the LFIF Grant Application.

Section 3. This Resolution shall be in force and effect immediately upon its adoption.

Governing Board, Metropolitan Educational Council
Franklin County, Ohio
Adopted July 31, 2012

By: Ken Stark
Ken Stark, Governing Board Chair
Metropolitan Educational Council

Dated: 7/31/12

By: Elmo D. Kallner
Elmo D. Kallner, Interim Executive Director
Metropolitan Educational Council

Dated: 7/31/12

By: Susan K. Ward
Susan K. Ward, Fiscal Officer
Metropolitan Educational Council

Dated: 7-31-12

By: Bret D. Longberry
Bret D. Longberry, ITC Director
Metropolitan Educational Council

Dated: 07/31/2012

RECORD OF RESOLUTIONS

City of Grandview Heights

Resolution No. 29-2012

Passed August 6, 2012

A Resolution supporting and authorizing the City of Grandview Heights to jointly apply for grant funds that will fund a feasibility study on the potential benefits of consolidating public information technology investments.

WHEREAS, Section 715.02.07 of the Ohio Revised Code authorizes two or more Ohio public agencies to enter into an Agreement for the joint management of a Consortium benefiting all participating Ohio public agencies under the Constitution or laws of the State of Ohio; and

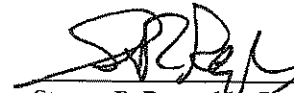
WHEREAS, substantial cost savings could be realized by joining with other central Ohio public entities to apply for the Local Government Innovation Fund Grant, the award of which would be used to conduct a feasibility study to identify and analyze opportunities to consolidate public information technology investments, while enhancing data security and performance; and

WHEREAS, the match requirements to the grant award will not require a financial outlay or appropriations by the City but consists of a 20% in-kind contribution in the form of documented eligible City services and City staff time to maximize the potential success of this initiative.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GRANDVIEW HEIGHTS, OHIO THAT:

SECTION 1. The Mayor and Director of Finance are authorized to provide all documentation necessary and to enter into an agreement with other central Ohio public entities for the purpose of submitting the Local Government Innovation Fund Grant Application to conduct a feasibility study to identify and analyze opportunities to consolidate public information technology investments, while enhancing data security and performance.

SECTION 2. This Resolution shall take effect and be in force from and after the earliest period allowed by law.



Steven R. Reynolds, President
Grandview Heights City Council

Attest:



Deborah K. Nicodemus,
Clerk of Council


Approved as to form:



Marie Joelle Khouzam,
City Attorney

Date: 8.16.2012

Approved Not Approved



Ray E. DeGraw, Mayor

Date: Aug 7, 2012

RESOLUTION NO. 5325

AUTHORIZING SIGNING A LETTER OF INTENT AND A MEMORANDUM OF
UNDERSTANDING TO PARTICIPATE IN THE LOCAL GOVERNMENT INNOVATION
FUND – GRANT APPLICATION

WHEREAS, Metro Parks works in partnership with other agencies to better serve our
community; and

WHEREAS, Several local governments in Central Ohio desire to form a partnership in order to
apply for funding from The Local Government Innovation Fund to evaluate leveraging existing
public technology investments; and

WHEREAS, A Letter of Intent and a Memorandum of Understand have been developed to set
forth the terms and conditions of the proposed partnership and application relationship; and

WHEREAS, Metro Parks believes that participation in this partnership may be advantageous to
current and future operations and lead to reduced costs; Now, Therefore,

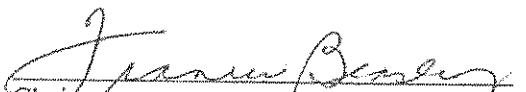


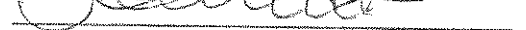
BE IT RESOLVED, that this Board of Park Commissioners of the Columbus and Franklin
County Metropolitan Park District agrees to join in partnership with other local governments and
authorizes the Executive Director to sign the Letter of Intent and the Memorandum of
Understanding to participate in the grant application and study of technology services.

Adopted this 14th day of August 2012.

BOARD OF PARK COMMISSIONERS
Columbus and Franklin County
Metropolitan Park District

Attest:


Executive Director


Chair






City of Dublin

Office of the City Manager

5200 Emerald Parkway • Dublin, OH 43017-1090
Phone: 614-410-4400 • Fax: 614-410-4490

Memo

To: Members of Dublin City Council
From: Marsha I. Grigsby, City Manager *mg*
Date: August 16, 2012
Initiated By: Michelle L. Crandall, Director of Administrative Services
Re: Resolution 48-12 – Local Government Innovation Grant (LGIF) to Conduct Feasibility Study of Information Technology Services and Infrastructure Consolidation

Background

Resolution 48-12 allows for the City of Dublin to participate in a Local Government Innovation Grant (LGIF) application with several other local entities. This specific grant application is to conduct a feasibility study for the possible consolidation of information technology data storage and security, hardware and software procurement and support, and any other information technology services and infrastructure that could reasonably be shared and/or consolidated and that would result in increased efficiencies, security and/or cost savings. A detailed draft project description is attached containing a listing of all services, infrastructure and commodities that will be considered as part of this study. Based on the findings of this study, the City would only pursue shared services that demonstrate cost savings or increased efficiencies and that do not compromise IT data security or service reliability.

This LGIF grant application is being jointly pursued by the cities of Dublin, Westerville, Upper Arlington, Grandview Heights, Franklin County Metro Parks District, Prairie Township, Metropolitan Educational Council and Educational Service Center of Central Ohio. The Metropolitan Educational Council (MEC), a central Ohio purchasing cooperative and information technology center, will serve as the lead grant applicant. If awarded a grant, MEC will be responsible for managing the project, including coordinating local government partner meetings, hiring a feasibility study consultant, and grant reporting.

The grant amount being requested for this feasibility study is \$100,000, the maximum that can be requested under the grant guidelines. The grant requires a 10 percent match, which can be cash or in-kind contributions of goods or services. It is anticipated that this 10% match will easily be met by the various partners' staff time invested in completion of the study.

Recommendation

Staff is requesting passage of Resolution 48-12. Should you have questions regarding this memorandum, please contact Michelle Crandall at 410-4403 (desk) or 206-4886 (mobile).

RECORD OF RESOLUTIONS

Dayton Legal Blank, Inc. Form No. 30045

Resolution No. **48-12**

Passed _____, 20____

A RESOLUTION AUTHORIZING THE CITY OF DUBLIN TO PARTICIPATE IN AN APPLICATION FOR A LOCAL GOVERNMENT INNOVATION FUND (LGIF) GRANT THROUGH THE STATE OF OHIO TO CONDUCT A FEASIBILITY STUDY OF INFORMATION TECHNOLOGY SERVICES AND INFRASTRUCTURE CONSOLIDATION.

WHEREAS, an adopted City Council goal is to build upon the City's existing practice of shared services to explore new partnerships and possibilities; and

WHEREAS, the Local Government Innovation Fund (LGIF) was established in HB 153 to provide grants and loans to political subdivisions for local government innovation projects that promote efficiency, shared services, co-production, and mergers among local governments; and

WHEREAS, the City of Dublin is collaborating with the cities of Westerville, Upper Arlington, Grandview Heights; Franklin County Metro Parks District; Prairie Township; Metropolitan Educational Council; and Educational Service Center of Central Ohio to study the feasibility of consolidating information technology services and infrastructure; and

WHEREAS, the Metropolitan Educational Council will serve as the lead applicant, and if awarded a grant will manage the project, including coordinating local government partner meetings, hiring a feasibility study consultant, and grant reporting.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Dublin, 7 of its elected members concurring, that:

Section 1. The City Manager is hereby authorized to participate in the submission of a Local Government Innovation Fund (LGIF) grant to study the consolidation of information technology services and infrastructure and is authorized to execute other documents as deemed necessary and appropriate to carry out the intent of this resolution.

Section 2. This Resolution shall be effective upon passage in accordance with Section 4.04(a) of the Revised Charter.

Passed this 20th day of August, 2012.

Timothy A. Secklider
Mayor - Presiding Officer

ATTEST:

Anne C. Clarke
Clerk of Council

RECORD OF RESOLUTIONS

CITY OF UPPER ARLINGTON
STATE OF OHIO

RESOLUTION NO. 7-2012

A RESOLUTION APPROVING AND AUTHORIZING THE CITY OF UPPER ARLINGTON TO PARTICIPATE IN AN APPLICATION FOR A LOCAL GOVERNMENT INNOVATION FUND GRANT THROUGH THE STATE OF OHIO

WHEREAS, the City Council of Upper Arlington, Ohio has expressed an interest in collaboratively partnering with other Ohio municipalities, townships, school districts and counties in order to participate as an applicant for a Local Government Innovation Fund Grant ("LGIF Grant") through the State of Ohio, with the Metropolitan Education Center being the main applicant; and

WHEREAS, the City of Upper Arlington believes that it in its best interest to join the application for the LGIF Grant;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Upper Arlington, Ohio, that:

SECTION 1.

The City Manager is hereby authorized to join the LGIF Grant as a collaborative partner and an applicant by executing and entering into that certain Memorandum of Understanding between partners substantially in the form as attached to this Resolution and take all necessary measures to implement said grant.

SECTION 2.

It is hereby determined that all formal actions concerning the adoption of this resolution, and that all deliberations of this Council occurred in meetings open to the public in compliance with the laws of the State of Ohio.

SECTION 3.

That the City Manager, City Attorney and the Finance and Administrative Services Director are hereby authorized to execute all documents, including any subsequent amendments to such documents, consistent with the purposes of this resolution.

SECTION 4.

That this resolution shall take effect at the earliest date allowed by law.

ADOPTED: July 9, 2012

ATTEST: Jenny Delgado

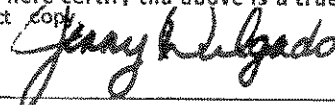
City Clerk



President of Council

I, Jennifer Delgado, Clerk of the City of Upper Arlington, Ohio, do hereby certify that publication of the foregoing was made by posting a true copy of Resolution No. 7-2012 at the most public place in said corporation as determined by the Council, the Municipal Building, 3600 Tremont Road, for a period of ten (10) days commencing July 10, 2012.

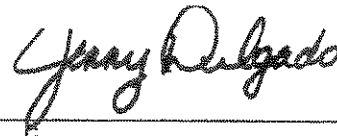
I, Jennifer Delgado, Clerk of Upper Arlington, Ohio, do hereby certify that the above is a true and correct copy.



City Clerk

CERTIFICATE OF POSTING

Clerk of the City of Upper Arlington



Vote Slip

Sponsor: Mr. Yassenoff
Date Introduced: July 9, 2012

Legal Ad:
Newspaper:

Reading Date(s): July 9, 2012

Voting Aye: Unanimous
Voting Nay:
Abstain:
Absent:

Date of Passage: July 9, 2012

City Council Conference Session/Other Review:
Other: Effective Upon Adoption



RESOLUTION NO. 18-12
A RESOLUTION TO AUTHORIZE THE TOWNSHIP TO
JOINTLY APPLY FOR A LOCAL GOVERNMENT
INNOVATION FUND GRANT AND TO AUTHORIZE THE
TOWNSHIP ADMINISTRATOR TO EXECUTE NECESSARY
DOCUMENTS

PREAMBLE

WHEREAS, Section 715.02 of the Ohio Revised Code provides for two or more Ohio public agencies to enter into an Agreement for the joint management of a consortium benefiting all participating Ohio public agencies by the Constitution or laws of the State of Ohio; and

WHEREAS, it has been proposed that a substantial cost savings could be realized by joining with other central Ohio political subdivisions in order to consolidate public information technology investments, while enhancing data security and performance; and

WHEREAS, Prairie Township has been invited to join a partnership that is applying for funding through a Local Government Innovation Fund grant to conduct a detailed feasibility study that would identify and analyze opportunities to realize such cost savings and effectiveness within its IT functions; and

WHEREAS, the Prairie Township Board of Trustees is always open to studying opportunities to ensure the more efficient use of tax monies through cooperation with other entities.

RESOLUTION

NOW THEREFORE, be it resolved by the Board of Trustees of Prairie Township, Franklin County, Ohio (the "Board") that the following Resolution be and it hereby is adopted:

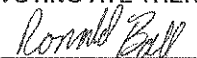
Section 1. The Board hereby approves the form of the Memorandum of Understanding ("MOU"), as well as the Letter of Intent dated June 29, 2012 ("Letter of Intent") with various central Ohio political subdivisions for the purpose of submitting a Local Government Innovation Fund ("LGIF") Grant Application to seek funding for the purpose of studying the feasibility and desirability of working cooperatively with other political entities in consolidating public information resources, together with such changes therein and amendments thereto not inconsistent with this Resolution and not adverse to the Township and which shall be approved by the Township Administrator. A copy of the MOU and Letter of Intent is attached hereto as Exhibit A and incorporated herein.

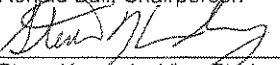
Section 2. The Board of Trustees hereby authorizes and empowers Tracy Hatmaker, Prairie Township Administrator, on behalf of the Board of Trustees and the Township to execute the MOU and the Letter of Intent and to execute and deliver such other documents and take such actions as Tracy Hatmaker may deem necessary or desirable in connection with this Resolution and the LGIF Grant Application.


Section 3. This Resolution shall be in force and effect immediately upon its adoption.

BOARD OF TRUSTEES, PRAIRIE TOWNSHIP, FRANKLIN COUNTY, OHIO
ADOPTED: July 11, 2012

VOTING AYE THEREON:

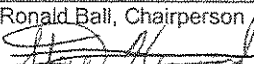


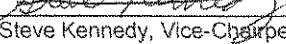
Ronald Ball, Chairperson


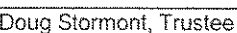
Steve Kennedy, Vice-Chairperson


Doug Stormont, Trustee

VOTING NAY THEREON:



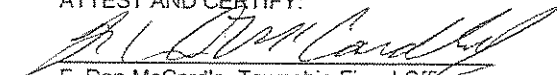
Ronald Ball, Chairperson


Steve Kennedy, Vice-Chairperson


Doug Stormont, Trustee

BOARD OF TRUSTEES, PRAIRIE BOARD OF TRUSTEES, PRAIRIE
TOWNSHIP, FRANKLIN COUNTY, OHIO TOWNSHIP, FRANKLIN COUNTY, OHIO

ATTEST AND CERTIFY:


F. Dan McCardle, Township Fiscal Officer



**RESOLUTION TO APPROVE ENTERING INTO THE FOLLOWING
MEMORANDUM OF UNDERSTANDING**

Approval to enter into a Memorandum of Understanding with the Metropolitan Educational Council, Columbus and Franklin County Metropolitan Park District, City of Dublin, City of Grandview Heights, City of Upper Arlington, City of Westerville and Prairie Township to form a partnership to become an applicant for a grant through the Local Government Innovation Project for consolidating public information technology investments to enhance data security and performance; and authorize the Superintendent to sign the memorandum of understanding.

Certification

I hereby certify that the foregoing resolution was duly adopted by the Board of Education of the Educational Service Center of Central Ohio on August 17, 2012 at a duly called regular meeting of said Board.

Alan Hutchinson, Treasurer/CFO
Educational Service Center of Central Ohio

Bent, Nicole

From: Bret Longberry <BLongberry@mail.mecdc.org>
Sent: Wednesday, April 17, 2013 3:29 PM
To: DSA Igif
Subject: Cure - Central Ohio Public Sector IT Partnership Assessment
Attachments: MEC LGIF RND 5 Cure response.pdf

Categories: Cure Documents

Attached to this email you will find the LGIF Round 5 Cure Responses for the Central Ohio Public Sector IT Partnership Assessment

It includes the following documents:

- Response to item 3 – In-Kind break down by partner (one page spreadsheet document) and revised budget (revised copy of page 12 of the application) eliminating the Contingency and adding it to the MEC/ITC line item. I would like to note that I attempted to add lines when I filled out the grant application and it would not allow enough lines to cover all our partners in this project.
- Response to item 4 – Program Budget with details regarding savings/cost avoidance/revenue enhancement data by partner (3 page narrative).
- Response to item 6 – Resolutions from Dublin, MORPC and Westerville (6 pages total)
- Response to item 6 – LOIs from MORPC and ESC of Central Ohio (10 pages total)

Please let me know if there is anything else I can do to be of assistance.

Thank you again for consideration of our grant application.

--

Bret D. Longberry
ITC Director



Metropolitan Educational Council
"A leader in shared services for 40 years!"

2100 Citygate Drive
Columbus, Ohio 43219
blongberry@mail.mecdc.org
office (614) 473-8300 ext 6512
fax (614) 473-8324
www.mecdc.org

Proud member of the Ohio Education Computer Network:

We provide efficient, effective and secure technology that enables student learning in a 21st Century economy that demands global competitiveness.

CONFIDENTIALITY NOTICE: This e-mail may contain information that is privileged, confidential or otherwise protected from disclosure. If you are not the intended recipient of this e-mail, please notify the sender immediately by return e-mail, purge it and do not disseminate or copy it.

LGIF In-Kind Summary

3/1/2013 7:00 PM

Partner	In Kind Amount
City of Dublin	\$1,179.10
City of Grandview Heights	\$1,500.00
City of Upper Arlington	\$1,212.00
City of Westerville	\$6,701.78
Metro Parks	\$1,008.00
Prairie Township	\$917.18
MORPC	\$13,795.00
ESCCO	\$19,214.11
MEC-ITC	\$12,988.81
Total	\$58,515.98
Grant request + in Kind	\$ 151,585.98
% In Kind Match	38.6%

Lead/Applicant	Metropolitan Educational Co	Round 5
Project Name	Central Ohio Public Sector I	Type of Request: Grant

Project Budget

Use this space to outline all sources of funds and the uses of those funds. Both sections should include all funds related to the project, including in-kind match contributions. Use the project budget narrative on the next page to justify the project budget, and indicate the line items for which the grant will be used.

Sources of Funds

LGIF Request: \$93,070

Cash Match (List Sources Below):

Source:	
Source:	
Source:	
Source:	

In-Kind Match (List Sources Below):

Source:	City partners staff time and r	\$10593
Source:	TWP and MetroParks staff ti	\$1,925
Source:	Agency partner staff time and	\$45998

Total Match: \$58516

Total Sources: \$151586

Uses of Funds

	Amount	Revenue Source
Consultant Fees:	\$87,360	Grant
Legal Fees:		
Other: MEC Admin/Fiscal	\$57,210	Grant
Other:		
Other: In Kind Match	\$58516	In Kind Match
Other:		
Other:		
Other:		
Other:		
Other:		

Total Uses: \$203086

Local Match Percentage: 39%

* Please note that this match percentage will be included in your grant/loan agreement and cannot be changed after awards are made.

Local Match Percentage = (Match Amount / Project Cost) * 100 (100% match required)

☒ 10-39.99% (4 points) ☐ 40-49.99% (3 points) ☐ 50% or greater (5 points)

Central Ohio Public Sector IT Partnership Assessment

LGIF Round 5 – Cure Response

Item 4 - Program Budget

The collaborative partnership in this group represents an atmosphere of diverse needs and capacities that appear to be well matched. The Metropolitan Educational Council has over a 40 year history of cost savings and regional shared services within the Central Ohio K-12 education market and recently into the government agency market space. The MEC also has a cooperative purchasing function that has saved member participants in the area of general office supplies, group health and life insurance, natural gas and electric collaborative purchasing and many other procurement areas.

Through this collaboration project, we anticipate partners could save at least 32% on their IT costs by better leveraging existing public data centers and cloud-based solutions. Based upon total cost projections of the collaborative partners, over the project this will result in cost savings/avoidance/revenue enhancements in the amount of \$2,762,431.58. It should be noted that this information is grounded in the research cited in our grant application. These numbers are based on Gartner research that cites 15% saving in salaries, 30% savings in contracted services, 5% savings in occupancy fees, 30% savings in capital expenses and 14% increase in revenue potential through IT consolidation and shared services initiatives. These numbers are based on FY14 financial data provided by the partners. The Board of Education of the ESC of Central Ohio has not yet approved its forecast for FY14 pending further biennium budget negotiations so there is no listing for them.

Below is a chart of the theoretical savings/cost avoidance/revenue enhancement for each of the collaborative partners:

• MEC ITC (lead applicant)	\$ 741,868.09
• City of Dublin	\$ 1,002,566.59
• City of Grandview Heights	\$ 27,221.80
• City of Upper Arlington	\$ 231,195.03
• City of Westerville	\$ 698,812.72
• ESC of Central Ohio	\$ NA
• MORPC	\$ 38,751.35
• MetroParks	\$ 19,748.00
• <u>Prairie Township</u>	<u>\$ 2,268.00</u>
	\$ 2,762,431.58

Some partners may not have actual cost saving but rather cost avoidance or increased revenue depending on their role as a capacity “seller” or IT service “buyer.”

Although this savings is significant, it does not capture the true regional potential that this study shall quantify. The magnitude of prospective regional savings and cost avoidance is not limited to the partners involved in this assessment. Conservatively, the annualized regional savings could multiply significantly when public entities with substantial IT investments and resources become sellers of competitive contract services. Positive economic benefit is derived at every public level.

Buyers of services (MEC/ITC, MORPC, ESC of Central Ohio, Grandview Heights, MetroParks and Prairie Township) avoid costs and will likely save budget dollars. Here are some examples:

- The MEC/ITC currently operates a Disaster Recovery/Business Continuity site in downtown Columbus. By purchasing such services from one of the collaborative partners with capacity in this area, the annual savings to MEC/ITC could be \$250,000 - \$300,000 annually over the time of the project.
- Grandview Heights does not have a significant IT infrastructure to support growing community needs and expectations. By taking advantage of virtualized server space (Infrastructure as a service) they can avoid the cost of purchasing the physical infrastructure as well as the need to hire additional human resources. This cost avoidance could save them over \$2,000 per server instance needed and over \$50,000 annually in human resources.
- The Metro Parks have some of the greatest need and the most limited of resources. They may be able to take advantage of existing fiber capacity that runs near their location to avoid the high cost of running new fiber to their locations. Additional savings/cost avoidance can be obtained by purchasing infrastructure as a service from a capacity partner. This is very hard to quantify pending the survey of needs to be completed by this study.
- Benefits for the ESC of Central Ohio are:
 1. Sharing costs to increase capacity for revenue generation and investing in shared projects/infrastructure to avoid costs, by reducing risk.
 2. Risk avoidance is a significant concern for technology managers today. Disaster recovery and data security are two areas where agencies can mitigate costly risks – of downtime in the case of a disaster, or of data breaches and the resulting damage. The resulting cost avoidance from joining this consortium would allow our agency to engage in investment projects that would be too costly for us to undertake on our own that would help us avoid costly risk.
 3. Disaster recovery - In the case of a disaster, the cost of downtime include (at a minimum) the salaries of staff who cannot work, any lost revenue, damages to others because of work not completed, and the cost of the staff time and effort to re-build. Implementing a disaster recovery plan is a costly endeavor. Local government agencies could share (and reduce or avoid) costs, leverage knowledge/resources, and benefit from previous investment of other partners, and return on investment shared across other agencies. A disaster recovery plan would allow data and applications to be stored externally to provide redundancy, so critical work could continue in the face of disaster (increased productivity and up-time). Having a hot or warm site, would help reduce the likelihood of loss of historical records/information. And could save significant staff time in rebuilding system architecture in case of an outage.
 4. Data Security - As cybercrime rates continue to climb and the threats become more sophisticated and targeted, local government organizations are particularly at risk. They are logical targets for security breaches, because they hold sensitive data that thieves can use to their benefit, and because in the current fiscal climate of cutbacks, these agencies may not have the resources to invest in infrastructure to thwart these threats. It is by pooling resources and building a shared infrastructure that these smaller organizations can protect their data/systems, and avoid the costs of damages,

settlements, and staff time to repair/restore systems and recover data. Potential ways to protect data include (but are not limited to):

- Secure hosting environment
- Web application firewall
- E-mail encryption

Sellers (such as MEC/ITC, Westerville, Dublin and Upper Arlington) will recognize new revenue streams and reduction of excess capacity. Taxpayers will realize enhanced data security, business continuity, and potentially fewer tax levies and fees. Here are examples cited by the ESC of Central Ohio:

- 1) Reduced power usage in multiple sites by purchasing hosted services at a capacity partner site can save between \$1,200 and \$2,500 annually in utility and HVAC costs.
- 2) Increase in physical security (investment only at one – or a few- sites)
- 3) Fire suppression system – by using hosted services at a capacity partner site the ESC of Central Ohio does not have to spend between \$20,000 and \$250,000 on a fire suppression system.
- 4) Increased capacity/bandwidth for hosting web sites, online courses/professional development, and applications) by hosting at MEC (with 2.5 GB connection to the internet), instead of our agency (with a 100 Mb fiber connection). Since MEC is the ISP for the ESC, there is no additional cost for bandwidth consumption. Potential savings of over \$20,000 annually.

Efficient and contemporary IT capabilities are ever-growing requirements for sustainable businesses and public service delivery. The City of Westerville has responded by developing a public-private partnership around their community data center that is positioned to provide services to both local businesses and public customers. Providing valuable IT services promotes small business incubation, economic acceleration, and an important alternative to managing IT infrastructure costs for central Ohio governments.

The MEC/ITC, the City of Upper Arlington and the City of Dublin also currently maintain significant IT infrastructure and resources that are well suited to meet broader community/economic needs by offering: less duplication, effective utilization of resources, operations efficiency, faster provisioning, ease of maintenance, consistent training, policy adherence, effective architecture and tools, equipment reuse, network modernization, private cloud applications and decreased security threats.

RECORD OF RESOLUTIONS

Dayton Legal Blank, Inc., Form No. 30045

48-12

Resolution No. _____

Passed _____, 20____

A RESOLUTION AUTHORIZING THE CITY OF DUBLIN TO PARTICIPATE IN AN APPLICATION FOR A LOCAL GOVERNMENT INNOVATION FUND (LGIF) GRANT THROUGH THE STATE OF OHIO TO CONDUCT A FEASIBILITY STUDY OF INFORMATION TECHNOLOGY SERVICES AND INFRASTRUCTURE CONSOLIDATION.

WHEREAS, an adopted City Council goal is to build upon the City's existing practice of shared services to explore new partnerships and possibilities; and

WHEREAS, the Local Government Innovation Fund (LGIF) was established in HB 153 to provide grants and loans to political subdivisions for local government innovation projects that promote efficiency, shared services, co-production, and mergers among local governments; and

WHEREAS, the City of Dublin is collaborating with the cities of Westerville, Upper Arlington, Grandview Heights; Franklin County Metro Parks District; Prairie Township; Metropolitan Educational Council; and Educational Service Center of Central Ohio to study the feasibility of consolidating information technology services and infrastructure; and

WHEREAS, the Metropolitan Educational Council will serve as the lead applicant, and if awarded a grant will manage the project, including coordinating local government partner meetings, hiring a feasibility study consultant, and grant reporting.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Dublin, 7 of its elected members concurring, that:

Section 1. The City Manager is hereby authorized to participate in the submission of a Local Government Innovation Fund (LGIF) grant to study the consolidation of information technology services and infrastructure and is authorized to execute other documents as deemed necessary and appropriate to carry out the intent of this resolution.

Section 2. This Resolution shall be effective upon passage in accordance with Section 4.04(a) of the Revised Charter.

Passed this 20th day of August, 2012.

Timothy A. Lecklider
Mayor - Presiding Officer

ATTEST:

Anne C. Clarke
Clerk of Council



Mid-Ohio Regional Planning Commission

Memorandum

TO: Mid-Ohio Regional Planning Commission
Administrative Committee
Officers and Board Members

FROM: Steven White, IT Manager
Human Resources & Information Technology

DATE: March 1, 2013

**MORPC
STRATEGY:** Advancing sustainable prosperity

SUBJECT: Proposed Resolution 06-13: "AUTHORIZING THE EXECUTIVE DIRECTOR
TO ENTER INTO A MEMORANDUM OF UNDERSTANDING AND A LETTER
OF INTENT TO PARTICIPATE IN THE CENTRAL OHIO PUBLIC SECTOR IT
PARTNERSHIP THAT IS SEEKING FUNDING THROUGH THE OHIO LOCAL
GOVERNMENT INNOVATION FUND"

111 Liberty Street
Suite 100
Columbus, Ohio 43215
T 614.228.2663
F 614.228.1904
TDD 1.800.886.2663
www.morpc.org

This resolution authorizes the executive director to enter into a memorandum of understanding and a letter of intent to participate in the Central Ohio Public Sector IT Partnership Assessment project that is seeking funding through the Ohio Local Government Innovation Fund (LGIF). The total grant request is \$93,070. MORPC will commit limited in-kind staff hours and resources, but is not providing any additional match funding.

MORPC is participating in the Central Ohio Public Sector IT Partnership Assessment project with eight other communities and public organizations: Metropolitan Educational Council (Lead Applicant); Educational Service Center of Central Ohio; Metro Parks; Prairie Township; and the Cities of Dublin, Grandview Heights, Upper Arlington and Westerville.

This team of collaborative partners propose to use LGIF dollars to analyze and create a plan to develop the Central Ohio Public Sector IT Partnership that will make the information technology (IT) systems for these entities more effective and efficient through a shared services model. The entities involved have a strong leadership structure and collaborative framework. If funded, the objective of the analysis and performing the plan is to standardize solutions and applications among the partners and enhance data security and system performance. Another benefit is the opportunity to spread fixed costs for larger partners who have their own data centers by better utilizing current resources and excess capacity on a scalable basis.

LGIF award determinations would be announced in late spring/early summer 2013. If successful, we expect the project to be underway this summer for up to approximately 16 weeks.

Attachment: Resolution 06-13

RESOLUTION 06-13

"AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO A MEMORANDUM OF UNDERSTANDING AND A LETTER OF INTENT TO PARTICIPATE IN THE CENTRAL OHIO PUBLIC SECTOR IT PARTNERSHIP THAT IS SEEKING FUNDING THROUGH THE OHIO LOCAL GOVERNMENT INNOVATION FUND"

WHEREAS, the Mid-Ohio Regional Planning Commission (MORPC) is one of nine partners in the Central Ohio Public Sector IT Partnership; and

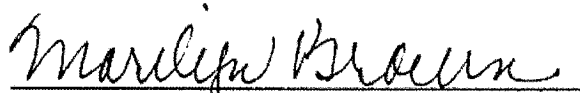
WHEREAS, the Metropolitan Educational Council submitted an application to the Ohio Local Government Innovation Fund to receive resources to perform an analysis and develop a plan for the Central Ohio Public Sector IT Partnership that will make the Information Technology (IT) systems for these entities more effective and make these government entities more efficient service delivery providers through a shared services model; and

WHEREAS, the total grant request, including staff, consultant and project dollars, is \$93,070; and

WHEREAS, if awarded funding through the Ohio Local Government Innovation Fund, the goals for conducting the analysis and developing the plan are for approximately 16 weeks beginning by July 1, 2013; now therefore,

BE IT RESOLVED BY THE MID-OHIO REGIONAL PLANNING COMMISSION:

- Section 1. That the executive director is hereby authorized to enter into a memorandum of understanding and send a letter of intent to participate in the Central Ohio Public Sector IT Partnership that is seeking funding through the Ohio Local Government Innovation Fund.
- Section 2. That the executive director is authorized to approve in-kind staff resources toward the Partnership effort.
- Section 3. That the executive director is authorized to approve one or more extensions for project delivery if needed to complete the analysis and plan for shared IT services.
- Section 4. That the executive director is authorized to take such other action and execute and deliver such other documents as, acting with the advice of legal counsel, he shall deem necessary and appropriate to carry out the intent of this resolution.
- Section 5. That this Commission finds and determines that all formal deliberations and actions of this Commission concerning and relating to the adoption of this resolution were taken in open meetings of this Commission.

A handwritten signature in cursive script, reading "Marilyn Brown", written in black ink.

Marilyn Brown, Chair
MID-OHIO REGIONAL PLANNING COMMISSION

Effective date:	March 14, 2013
Submitted by:	Steven White, IT Manager, Human Resources & Information Technology
Prepared by:	Laura Koprowski, Director, Public & Government Affairs
Authority:	Ohio Revised Code Section 713.21
For action date:	March 14, 2013

RESOLUTION NO. 2012-15

TO AUTHORIZE THE CITY OF WESTERVILLE TO JOINTLY APPLY FOR A LOCAL GOVERNMENT INNOVATION FUND GRANT AND TO AUTHORIZE THE CITY MANAGER TO EXECUTE NECESSARY DOCUMENTS.

WHEREAS, Section 715.02 of the Ohio Revised Code provides for two or more Ohio public agencies to enter into an agreement for the joint management of a consortium benefiting all participating Ohio public agencies by the Constitution or laws of the State of Ohio; and

WHEREAS, it has been proposed that a substantial cost savings could be realized by joining with other central Ohio political subdivisions in order to consolidate public information technology investments, while enhancing data security and performance; and

WHEREAS, the City of Westerville has been invited to join a partnership that is applying for funding through a Local Government Innovation Fund grant to conduct a detailed feasibility study that would identify and analyze opportunities to realize such cost savings and effectiveness within its information technology functions; and

WHEREAS, the Council of the City of Westerville is receptive to studying opportunities to ensure the more efficient use of public monies through cooperation with other entities; NOW, THEREFORE

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WESTERVILLE, OHIO:

Section 1. That the Council of the City of Westerville, hereby approves the form of the Memorandum of Understanding ("MOU") as well as the Letter of Intent dated _____, 2012 ("Letter of Intent"), copies of which are attached, with various central Ohio political subdivisions for the purpose of submitting a Local Government Innovation Fund ("LGIF") Grant Application to seek funding for the purpose of studying the feasibility and desirability of working cooperatively with other political entities in consolidating public information resources, together with such changes therein and amendments thereto not inconsistent with this Resolution and not adverse to the City and which shall be approved by the City Manager.

Section 2. That the Council of the City of Westerville hereby authorizes and empowers David A. Collinsworth, City Manager, on behalf of the Council of the City of Westerville and the City to execute the MOU and the Letter of Intent and to execute and deliver such other


documents and take such actions as the City Manager may deem necessary or desirable in connection with this Resolution and the LGIF Grant Application.

Section 3. WHEREFORE, this resolution shall take effect and be in force immediately upon the earliest date permitted by law.

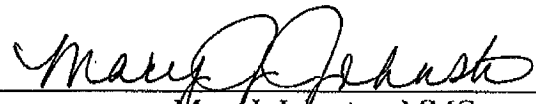
PASSED: October 2, 2012



Michael Heyeck
Chairman of Council

APPROVED: 

Bruce E. Bailey
Director of Law



Mary J. Johnston, MMC
Clerk of Council

LETTER OF INTENT

August 17, 2012

Metropolitan Education Center
2100 Citygate Dr.
Columbus OH 43219

City of Upper Arlington
3600 Tremont Rd.
Upper Arlington, OH 43221

Metro Parks
1069 West Main St.
Westerville, OH 43081

City of Westerville
21 S. State St.
Westerville, OH 43081

City of Dublin
5200 Emerald Parkway
Dublin, OH 43017

Prairie Township
23 Maple Dr.
Columbus, OH 43228

City of Grandview Heights
1016 Grandview Ave.
Grandview Heights, OH 43212

Educational Service Center of Central Ohio ✓
2080 Citygate Dr.
Columbus, OH 43219

Subject: Local Government Innovation Fund—Grant Application

Dear Fellow Applicants:

This letter of intent (this “**Letter**”) sets forth the terms and conditions of the proposed partnership and application relationship by and among the Metropolitan Educational Council, a Central Ohio purchasing cooperative and information technology center, (“**MEC**”), Metro Parks, the Columbus and Franklin County metropolitan park district, (“**Metro Parks**”), City of Dublin, a municipal corporation, (“**Dublin**”), City of Grandview Heights, a municipal corporation, (“**Grandview**”), City of Upper Arlington, a municipal corporation, (“**Upper Arlington**”), City of Westerville, a municipal corporation, (“**Westerville**”), Prairie Township, a township, (“**Prairie Twp.**”) and the Educational Service Center of Central Ohio, a resource and service center for schools, (“**ESCCO**”). In this Letter, the term “Party” is used to refer to each party individually and the term “Parties” is used to refer to them collectively.

This Letter confirms that it is the Parties’ intention to enter into an application to receive grant money from the Local Government Innovation Fund (the “**LGIF Funding**”) and, if applicable, other related agreements with respect to the relationship outlined in this Letter as soon as possible, but in no event later than thirty (30) days after the date hereof. For the purposes of the LGIF Funding, MEC will serve as the main applicant on the LGIF Funding application and this Letter will serve as an agreement of partnership between the Parties.

1. Overall Nature of the Partnership. The Parties seek to identify and catalogue IT capacities of their respective organizations as well as those of potential regional partners in order

to map solutions that better leverage existing public technology investments. The goal for all parties is to provide a roadmap for consolidating public information technology investments while enhancing data security and performance. It is agreed that the MEC shall bear the costs associated with the LGIF grant application, take responsibility for administering the grant award, and will coordinate data collection during the study.

2. Collaborative Effort between the Parties. Parties agree to cooperate in data collection by partners and vendors in the State of Ohio Local Government Innovation Fund process related to budget experience, projections, and their total cost of ownership of information technology.

3. Expenses. The main applicant, MEC, shall pay respective fees and expenses, including, but not limited to, all such application fees, legal fees and expenses, incurred in connection with the LGIF Grant. The remaining Parties are not obligated to expend any money though they will have indirect costs in the time and manpower of cooperating in the data collection associated with the project.

4. Non-Compete Restrictions. Each Party agrees that it is only a party to the application for LGIF Funding as set forth in this Letter. Each Party may not be a party to any other application for LGIF Funding for substantially the same purpose.

5. Public Announcements. Partners shall cooperate on the form and contents of public statements and press releases related to this project, to the best of their ability, prior to dissemination.

6. Confidentiality. The Parties acknowledge that they shall not share any proprietary or trade secret information, including, but not limited to, any information which is not in the public domain, of any other Party to any third-party who is not a party to this Letter during the LGIF grant funding time period. The Parties further agree that any public record will be allowed to be distributed in accord with Ohio law.

7. Binding Provisions. Upon the execution of this Letter, if the LGIF Funding application is denied, then this Letter and all of its provisions shall be nonbinding upon the Parties. It is understood between the Parties that the provisions of this Letter are not intended to create or constitute any legally binding obligation of any Party should the LGIF Funding application be denied, and no Party shall have any liability to any other Party with respect to such provisions. Upon execution of this Letter, if the LGIF Funding application is accepted, then Sections 1-6 of this Letter (collectively, the "***Binding Provisions***") shall constitute a legally binding and enforceable partnership agreement between the Parties. A Party may terminate its obligations under this Letter by providing 60 day written notice to all the Parties. The Binding Provisions may be terminated by the mutual written consent of all the Parties; provided, however, that the termination of the Binding Provisions shall not affect the liability of a Party for breach of any of the Binding Provisions prior to termination. Upon termination of the Binding Provisions, the Parties shall have no further obligations under the Binding Provisions, except for Section 6, which shall survive the termination of this Letter.

8. Miscellaneous. This Letter may be executed in one or more counterparts, each of which will be deemed to be an original copy of this Letter, and all of which, when taken together, shall be deemed to constitute one and the same. The exchange of copies of this Letter and of signature pages by facsimile transmission (or in PDF copies transmitted via e-mail) shall constitute effective execution and delivery of this Letter as to the Parties and may be used in lieu of the original Letter for all purposes. Signatures of the Parties transmitted by facsimile or in PDF copies transmitted via e-mail shall be deemed to be their original signatures for any purpose whatsoever. The Binding Provisions shall be interpreted and enforced in accordance with the laws of the State of Ohio. If there is a conflict between the Letter of Intent and the Memorandum of Understanding, the provisions of the Letter of Intent shall prevail. The Parties irrevocably submit to the exclusive jurisdiction of the state courts of Franklin County, Ohio, to resolve any dispute arising out of or relating to the Binding Provisions and irrevocably waive, to the fullest extent permitted by applicable law, any objection that they may now or hereafter have to the laying of venue in such court or any defense of inconvenient forum. The Binding Provisions contain the entire agreement of the Parties and are the only agreements between the Parties with respect to the subject matter thereof and the Binding Provisions supersede all prior agreements and understandings between the Parties. This Letter shall not be amended or modified except by a writing signed by all of the Parties.

[The remainder of this page has been intentionally left blank.]

If the foregoing correctly sets forth our mutual understanding, please so indicate by signing in the spaces provided below and returning one fully executed copy to the undersigned.

Very truly yours,

**METROPOLITAIN EDUCATIONAL
COUNCIL**

By: _____
Name: _____
Its: _____
Date: _____

Agreed and Acknowledged:

METRO PARKS

By: _____
Name: _____
Its: _____
Date: _____

CITY OF GRANDVIEW HEIGHTS

By: _____
Name: _____
Its: _____
Date: _____

CITY OF DUBLIN

By: _____
Name: _____
Its: _____
Date: _____

CITY OF UPPER ARLINGTON

By: _____
Name: _____
Its: _____
Date: _____

CITY OF WESTERVILLE

PRAIRIE TOWNSHIP

By: _____

By: _____

Name: _____

Name: _____

Its: _____

Its: _____

Date: _____

Date: _____

**EDUCATIONAL SERVICE CENTER OF
CENTRAL OHIO**

By: Bart Anderson

Name: Bart Anderson

Its: Superintendent

Date: 8-17-12

- 9:30-10:30 SERS – Katie Talbert will be presenting from SERS- I asked her to address: employer penalties (the last SERS Employer Bulletin told districts to contact their ITC), reporting accuracy- what to check prior to submission, Retire hours- reporting and correcting errors, and the future per pay reporting for SERS.
- 10:30-11:30 STRS – Stephanie Plant will be presenting for STRS
- 11:30-12:00 Lunch – Bring lunch money; we will order pizza and salad
- 12:15-1:00 Health Care Reform - American Fidelity will show a video of the new required employer reporting.
- 1:00-1:30 KIOSK/AESOP -Kelly Campbell, SWOCA and I will give an update on our test districts
- 1:30-2:00 Document Management – Jeff O from MEC will talk about OnBase and Melody will talk about RAM
- 2:00 -?? Open Discussion about any topic

LETTER OF INTENT

April 16, 2013

Metropolitan Education Center
2100 CityGate Dr.
Columbus OH 43219

City of Upper Arlington
3600 Tremont Rd.
Upper Arlington, OH 43221

Metro Parks
1069 West Main St.
Westerville, OH 43081

City of Westerville
21 S. State St.
Westerville, OH 43081

City of Dublin
5200 Emerald Parkway
Dublin, OH 43017

Prairie Township
23 Maple Dr.
Columbus, OH 43228

City of Grandview Heights
1016 Grandview Ave.
Grandview Heights, OH 43212

Educational Service Center of Central Ohio
2080 Citygate Dr.
Columbus, OH 43219

Subject: Local Government Innovation Fund—Grant Application

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This Letter confirms that it is the Parties’ intention to enter into an application to receive grant money from the Local Government Innovation Fund (the “*LGIF Funding*”) and, if applicable, other related agreements with respect to the relationship outlined in this Letter as soon as possible, but in no event later than thirty (30) days after the date hereof. For the purposes of the LGIF Funding, MEC will serve as the main applicant on the LGIF Funding application and this Letter will serve as an agreement of partnership between the Parties.

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2. Collaborative Effort between the Parties. Parties agree to cooperate in data collection by partners and vendors in the State of Ohio Local Government Innovation Fund process related to budget experience, projections, and their total cost of ownership of information technology.
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6. Confidentiality. The Parties acknowledge that they shall not share any proprietary or trade secret information, including, but not limited to, any information which is not in the public domain, of any other Party to any third-party who is not a party to this Letter during the LGIF grant funding time period. The Parties further agree that any public record will be allowed to be distributed in accord with Ohio law.
7. Binding Provisions. Upon the execution of this Letter, if the LGIF Funding application is denied, then this Letter and all of its provisions shall be nonbinding upon the Parties. It is understood between the Parties that the provisions of this Letter are not intended to create or constitute any legally binding obligation of any Party should the LGIF Funding application be denied, and no Party shall have any liability to any other Party with respect to such provisions. Upon execution of this Letter, if the LGIF Funding application is accepted, then Sections 1-6 of this Letter (collectively, the "**Binding Provisions**") shall constitute a legally binding and enforceable partnership agreement between the Parties. A Party may terminate its obligations under this Letter by providing 60 day written notice to all the Parties. The Binding Provisions may be terminated by the mutual written consent of all the Parties; provided, however, that the

termination of the Binding Provisions shall not affect the liability of a Party for breach of any of the Binding Provisions prior to termination. Upon termination of the Binding Provisions, the Parties shall have no further obligations under the Binding Provisions, except for Section 6, which shall survive the termination of this Letter.

8. Miscellaneous. This Letter may be executed in one or more counterparts, each of which will be deemed to be an original copy of this Letter, and all of which, when taken together, shall be deemed to constitute one and the same. The exchange of copies of this Letter and of signature pages by facsimile transmission (or in PDF copies transmitted via e-mail) shall constitute effective execution and delivery of this Letter as to the Parties and may be used in lieu of the original Letter for all purposes. Signatures of the Parties transmitted by facsimile or in PDF copies transmitted via e-mail shall be deemed to be their original signatures for any purpose whatsoever. The Binding Provisions shall be interpreted and enforced in accordance with the laws of the State of Ohio. If there is a conflict between the Letter of Intent and the Memorandum of Understanding, the provisions of the Letter of Intent shall prevail. The Parties irrevocably submit to the exclusive jurisdiction of the state courts of Franklin County, Ohio, to resolve any dispute arising out of or relating to the Binding Provisions and irrevocably waive, to the fullest extent permitted by applicable law, any objection that they may now or hereafter have to the laying of venue in such court or any defense of inconvenient forum. The Binding Provisions contain the entire agreement of the Parties and are the only agreements between the Parties with respect to the subject matter thereof and the Binding Provisions supersede all prior agreements and understandings between the Parties. This Letter shall not be amended or modified except by a writing signed by all of the Parties.

[The remainder of this page has been intentionally left blank.]

If the foregoing correctly sets forth our mutual understanding, please so indicate by signing in the spaces provided below and returning one fully executed copy to the undersigned.

Very truly yours,

**METROPOLITAIN EDUCATIONAL
COUNCIL**

By: _____

Name: _____

Its: _____

Date: _____

Agreed and Acknowledged:

METRO PARKS

CITY OF GRANDVIEW HEIGHTS

By: _____

Name: _____

Its: _____

Date: _____

By: _____

Name: _____

Its: _____

Date: _____

CITY OF DUBLIN

CITY OF UPPER ARLINGTON

By: _____

Name: _____

Its: _____

Date: _____

By: _____

Name: _____

Its: _____

Date: _____

CITY OF WESTERVILLE

By: _____

Name: _____

Its: _____

Date: _____

PRAIRIE TOWNSHIP

By: _____

Name: _____

Its: _____

Date: _____

MORPC

By: Shawn P. Hufstetler

Name: SHAWN P. HUFSTEDLER

Its: _____

Date: 4/16/13